

HUNSTON PARISH COUNCIL

Minutes of an extraordinary Meeting of Hunston Parish Council held on Friday 14 December 2018 in the Annexe at the rear of Hunston Village Hall.

Present: Mr D Betts, Mrs J Foster (Chair), Mr C Vinton

In attendance: Mrs C Smith (Clerk)

The meeting commenced at 9.23am

120/18C Questions/Comments from members of the public.

None.

121/18C Code of Conduct.

Declarations of interest.

None.

Written requests for dispensations for disclosable pecuniary interests.

None.

122/18C Apologies for absence.

Apologies for absence were received and accepted from Cllr Baker, Cllr Gregory and Cllr Smith.

123/18C Parish Council website.

A review of providers had been undertaken by the Clerk and a recommendation was made to outsource the hosting of the website. The provider recommended would give the current website an overhaul to ensure that it was compliant with all the relevant standards. Subsequently they would be responsible for the website hosting, regular back-ups, disaster recovery, SSL certificate, website security, plugin and Wordpress updates.

It was **RESOLVED** to transfer the website to Parish Council Websites who would be responsible for an overhaul of the website and the ongoing maintenance and security of the site. The Clerk and Admin Assistant would remain responsible for uploading content.

124/18C Contractor to look after the Parish Council's IT requirements.

Further to the Data Audit carried out earlier in the year quotations had been sought for a contractor to review the Parish Council's IT provision. This was to include migration to Office 365 Business which would include Sharepoint. Two quotations had been received and were compared.

It was **RESOLVED** to engage the services of Horizon Digital and request that the migration across be carried out at the earliest opportunity. The Clerk was also requested to ask the contractor about training on the use of Sharepoint.

125/18C Items for noting or referral to a future meeting.

None.

There being no further business the Chairman declared the meeting closed at 9.43am.

Signed _____
Chairman

Date _____