

## HUNSTON PARISH COUNCIL

Registered Charity No: 305383

Minutes of a Meeting of Hunston Parish Council as Charity Trustee to be held on Wednesday 7 February in the Annexe at Hunston Village Hall.

Present: Mr S Baker (Chairman), Mr D Betts, Mrs J Foster,  
Mrs S Gregory, Miss A Smith, Mr C Vinton

In attendance: Mrs C Smith (Clerk), 2 members of public

The meeting commenced at 6.32pm

### **1/18T Public Session.**

A resident expressed concerned about the village hall and the things that don't get done. A comment was made about the general condition of the toilets and that they needed repainting. Comments were made about things that had been done that were not considered necessary and the lack of funds to carry out work the resident considered important. A resident made remarks about the village hall website and suggested it needed looking at. A resident commented that at the Annual Parish Meeting in May 2017 there had been mention of a grant to help fund a defibrillator and computers for the elderly. A question was asked as to where the grant money had gone.

The Parish Council explained the circumstances around the work that had been done and how the finances for the village hall worked. The Parish Council did not agree that the toilets were in a bad state of repair.

A resident reiterated his concern that nothing appeared to be happening and that the hall was a drain on Parish Council finances. He was concerned that the hall was not being used enough and that halls at other surrounding parishes were far better. He added that the hall was a big asset and the Parish Council had paid a lot of money for it and that it should be paying its way.

The Parish Council explained about its plans for the hall and the issues it faces such as a lack of parking. A village tea was being planned for April with the aim to bring village together and to promote the village hall. It was hoped that the Hunston WI and the Community Club would agree to being involved.

A resident raised a question about local people volunteering to undertake work in the hall for free. It was explained that in the past this had caused issues in that people had not prioritised the hall and had left work unfinished to undertake paid work. The need for contractors to be properly accountable was also explained.

A resident also commented that there is no disabled toilet. The Parish Council explained that there were plans to refurbish the old referees changing room to put in a disabled toilet.

A resident also commented on the floor mat at the entrance to the village hall as this had shrunk over the years and there was now a small gap between the mat and the rest of the flooring.

The Parish Council agreed to review the residents comments and they were thanked for their input.

The two residents left the meeting at 6.57pm

Cllr Betts arrived.

Further discussion on the issues raised took place. It was agreed that the Parish Council would continue to use professional contractors for any work undertaken rather than local people albeit professionally competent, doing the work as a favour.

It was agreed to pursue the quotes for the refurbishment of the referees changing room and to look at funding options for this.

It was also agreed to look at better use of the village hall Facebook page and the Nextdoor forum.

**2/18T Apologies for absence.**

Apologies for absence were received and accepted from Cllr Gregory and Cllr Marshall.

**3/18T Minutes of the Trustee Meeting held on 6 December 2017.**

On a proposal from Cllr Foster seconded by Cllr Betts it was **RESOLVED** that the Minutes of the Trustee Meeting held on 6 December 2017 be confirmed as a true and correct record of the meeting and they be signed by the Chairman.

**4/18T Matters arising from the Minutes of the Trustee Meeting of 6 December 2017.**

The Clerk reported that a quotation for the re-siting of the mens urinals to be raised off the floor had been received. This quotation has not been requested by the Parish Council. It was agreed that the Clerk write back to the person who had provided the quotation stating that the Parish Council had no plans to make any changes to the current set up of the urinals.

**5/18T Accounts for the year ending 31 December 2017.**

The accounts for the year ended 31 December 2017 were presented and approved. It was noted that the hall had made a profit of approximately £3200 in 2017. This was largely due to the Parish Council paying for the provision of the new gents urinals, the cost of this being £3761.00.

**RESOLVED** that the Clerk be authorised to make the necessary declaration and submission to the Charity Commission.

There were discussions about bookings for the hall and the sporadic nature of some of the regular bookings. The Parish Council considered how to promote the hall. Cllr Smith would look at Facebook to promote use of hall by clubs. Cllr Foster agreed to look at catering options.

**6/18T Maintenance issues.**

6.1 Rear hallway repairs

The rear hallway had been redecorated in 2017. Consideration was now being given to the redecoration of the toilets. Issues relating to mould appearing on the gents toilet wall were discussed.

6.2 Replacement of the roof light

The work was scheduled for March and once the work was completed the corridor would require some redecoration.

6.3 Future projects

Disabled toilet, it was agreed that the Chairman would obtain the necessary quotes for this work. Cllr Vinton agreed to look at funding options.

The lights in the main hall were also discussed. The fact that there were a number of tubes that had blown and the difficulties in having to hire in a tower to get these replaced meant that it would make sense to remove the lights altogether and replace the existing uprights with new LED lights and consider additional lights on the walls at either end of the hall.

**7/18T Village Hall newsletter.**

This is currently being included in the village hall in parish newsletter.

**8/18T Sunday afternoon tea party.**

Cllr Foster reported that the Hunston WI had agreed to become involved and it was noted that it was their 100 year anniversary this year. The WI ladies would be involved in the catering. Cllr Foster was also working very hard to get other local residents onside. It was agreed there would be no charge for coming to the event. There will be a raffle and a number of raffle prizes were suggested and Councillors agreed to contact local businesses to see what they might be willing to contribute. The central theme of the event would be a 'Bake Off' style cake competition. It was also suggested that there should be facilities for younger children to allow colouring and crafts.

**9/18T Finance.**

9.1 Balance sheet to 31 January 2018

A review of the income and expenditure to date had been circulated. The balance sheet was noted.

9.2 Payments for authorisation.

The schedule of payments was **APPROVED**.

There being no further business the Chairman declared the meeting closed at 8.35pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman