

## HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 27 June 2018 in the Annexe at the rear of Hunston Village Hall.

Present: Mr S Baker, Mr D Betts, Mrs J Foster (Chairman), Mr P Marshall, Mr C Vinton

In attendance: Mrs C Smith (Clerk)

The meeting commenced at 7.04 pm.

### **63/18C Questions/Comments from members of the public.**

None.

### **64/18C District and County Councillor reports.**

Neither Mrs Tull (CDC) nor Mr Fitzjohn were able to attend the meeting and had sent their apologies.

Mrs Tull had reported that WSCC and CDC had both voted at their meetings to recommend a preference for the mitigated northern route to the Secretary of State. Unfortunately, the MP (Gillian Keegan) is not yet prepared to express her preference until she has the Highways England evaluation of the options as to cost and viability. Both CDC and WSCC thought it was part of the agreement to have the MP's endorsement but she insists it will make no difference to their decision. She has said she will intervene at that point, asking for funding etc. It was disappointing for the Councillors, but she is not mandated to support us at this point.

### **65/18C Code of Conduct.**

#### **65.1 Declarations of interest from Councillors.**

None.

#### **65.2 Written requests for dispensations for disclosable pecuniary interests.**

None.

### **66/18C Apologies for absence.**

Apologies for absence were received and accepted from Cllr Smith and Cllr Gregory.

### **67/18C Minutes of the Annual Parish Council meeting of 25 May 2018.**

On a proposal from Cllr Baker, seconded by Cllr Vinton it was **RESOLVED** that the Minutes of the Annual Parish Council meeting held on 25 May 2018 be confirmed as a true and correct record of the meeting and they be signed by the Chairman.

### **68/18C Matters arising from the Minutes of 25 May 2018.**

Min Bus stop footpath. Clerk to check with Chris Dye on the process.

Min 62/18C – the issues with the pedestrian crossing have been reported.

### **69/18C Reports from external meetings attended by Councillors.**

Local Plan review presentation meeting attended by Cllr Baker. Local Plan adopted in 2015 but conditional on a review. Meetings will be arranged with individual parishes to talk about possible housing numbers in their area. Issues for the Manhood were recognised but housing still allocated to parishes on the peninsula. There will be a consultation on the revised Local Plan later in the year.

Notification of meeting on 23 July 2018 – Cllr Foster and Cllr Betts to attend with Clerk.

Much debate about the process of the Local Plan.

Training session attended by Cllr Vinton and Cllr Smith. Both Councillors had found the session useful in understanding how the Parish Council works.

## **70/18C Project updates.**

### **70.1 Refurbishment of the hard-court area and Children's playground**

Framework in place for how the plans will look. Initial work is on the hardcourt area. Now looking to get the funding application in place by the end of July. Then will look at children's playground.

Details of the RoSPA report recently received were highlighted and it was noted that much of the unsafe equipment had since the inspection been removed. Replacement shackles will be put on the swings and one new seat for the junior swings.

It was noted that the equipment was now aged and in need of repair.

There was debate about how to proceed and why action had not been taken previously.

It was suggested that the report should be reviewed and an action plan put into place.

Cllr Betts to organise a site meeting as soon as possible to go through the report and its recommendations.

Cllr Betts gave his apologies and left the meeting.

### **70.2 Traffic Regulation Order for B2145 (southbound)**

There was nothing new to report.

### **70.3 Neighbourhood Plan**

Process Matters2 was scheduled to come to talk about the process. It was noted that North Mundham Parish Council had indicated it might wish to join forces with Hunston in preparing a Neighbourhood Plan. There was some concern that this might delay the process and that the two villages were quite different. The Parish Council agreed that it would be comfortable with sharing information and resources but there should be two separate Neighbourhood Plans.

It was agreed that North Mundham Parish Council would be invited to participate in the session with Process Matters2 on 12 July.

## **71/18C Hunston Vintage Fete**

The Vintage Fete would start at 1pm with a picnic and walking football competition. The fete would be opened officially at 2pm. The Church had agreed to set up the fete stalls and a tea tent would be run by the Parish Council with soft drinks being provided by the Community Club. Other events scheduled included children's races and the walking football final. It was proposed to have a vintage theme and a vintage ice cream van would be on site.

The event is scheduled to take place on Sunday 9 September 2018.

## **72/18C Clerk's Report and correspondence.**

Further to a visit from a concerned resident the Clerk had arranged a meeting with the County Councillor, Chris Dye (Highways Officer) and representatives from North Mundham Parish Council. Concerns had been raised about the safety of the footpath from Hunston to North Mundham along the B2166. It was suggested that a joint effort be made by both Hunston Parish Council and North Mundham Parish Council to seek a solution to the problems highlighted.

As a result of the recent briefings on the Chichester Local Plan, Andrew Frost, Director of Planning and Environment had requested a meeting with representatives of Hunston and North Mundham Parish Councils. The Clerk had confirmed attendance at that meeting.

**73/18C Payment relating to the village hall rooflight.**

Cllr Baker had prepared a note reminding Councillors as to the background behind the payment for the rooflight being paid to a fraudulent account as a result of the contractor's email having been hacked. Extensive efforts were being made by the Parish Council and Unity Trust bank for the return of the funds from the receiving bank.

Understandably the contractor had been pushing for the payment to be made into the correct account, whether or not the Parish Council had received a refund of the payment. It had already been communicated to the contractor that as the Parish Council was responsible for public money it was not possible to simply make a fresh payment. A question of whether to seek proper legal advice was raised. It was agreed that Cllr Baker would seek an appointment with a local Solicitors firm as soon as practical.

It was also agreed that the Clerk should make enquiries as to the cost of adding a cyber crime clause to the Parish Council's insurance.

**74/18C Hire of the football pitch and changing rooms.**

An email response to the Parish Council letter dated 14 June had been received the previous evening and the full contents were shared with the Parish Council. It was noted that there was information in the email that was factually incorrect. In consideration of the indication from the Football Club that there would only be one team the following season the Parish Council agreed a reduction in the overall costs. A further communication to the Football Club was agreed.

**75/18C Policy Adoption and/or review.**

The Parish Council was reminded that there were a number of policies that required review and a raft of new policies required implementation. These would be done over the next few months. At the meeting a new Email and Internet Policy were presented for adoption. On a proposal from Cllr Baker seconded by Cllr Vinton it was **RESOLVED** that the Email and Internet Policy as presented be adopted with immediate effect.

Cllr Marshall gave his apologies and left the meeting.

**76/18C Finance.**

**76.1** Schedule of Payments and Receipts

On a proposal from Cllr Vinton, seconded by Cllr Foster it was **RESOLVED** that the schedule of payments and receipts totalling £11,055.10 be approved for payment.

**76.2** Financial Statement for June 2018

The Financial Statement for June was **APPROVED**.

**77/18C Items for noting or referral to a future meeting.**

No new items were raised

There being no further business the Chairman declared the Meeting closed at 9.20pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairman