

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 21 February in the Annexe at the rear of Hunston Village Hall.

Present: Mr S Baker (Chairman), Mr D Betts, Mrs J Foster,
Mr P Marshall, Ms A Smith, Mr C Vinton

In attendance: Mrs C Smith (Clerk)

16/18C Questions/Comments from members of the public.

No questions raised.

17/18C District and County Councillor reports.

17.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies.

17.2 Mr J Fitzjohn (County Councillor) 7.40pm

Mr Fitzjohn confirmed he will support the community highways schemes the Parish Council wants to do. Mr Fitzjohn spoke about cycle routes and footpath behind the Free School. Landowner permission has been granted for a cycle route coming up from Selsey. Consideration is also being given to extending the route linking Hunston to North Mundham.

Mr Fitzjohn reported that he had walked along the main road with Chris Dye (WSCC) to look at widening pathways along the main road. There are areas where there is encroachment onto the footpath, but it is thought too expensive to contest.

Mr Fitzjohn was asked about lights on the crossings but there is no funding for this at the moment. It was noted that Mr Fitzjohn was doing another walk around the village on 17 March.

Mr Fitzjohn was asked whether the current flashing sign near Oakview could be looked at as it was not working and whether the village could have a second one of these installed. WSCC Highways are not keen to add to street furniture as the maintenance costs are high. It was reported that last year Fishbourne Parish Council purchased two Speed Indicator Devices (SIDs), although they have to move them around it is something the Parish Council could look to do. Mr Fitzjohn reminded the Council that the County Council only looked at undertaking two TRO applications for each County Local Committee each year.

18/18C Code of Conduct.

18.1 Declarations of interest from Councillors.

No declarations made.

18.2 Written requests for dispensations for disclosable pecuniary interests.

No requests made.

19/18C Apologies for absence.

Apologies for absence were received and accepted from Cllr Gregory.

20/18C Minutes of the Parish Council meeting of 24 January 2018.

On a proposal from Cllr Foster, seconded by Cllr Marshall it was **RESOLVED** that the Minutes of the Parish Council meeting held on 24 January 2018 be confirmed as a true and correct record of the meeting and they be signed by the Chairman.

21/18C Matters arising from the Minutes of 24 January 2018.

The Clerk reported that during her meeting with Chris Dye said he was unaware of any proposals for a zebra crossing.

The Clerk confirmed that the fly tipping along the old Selsey Tramway had been reported but had not been able to check that it had been removed.

Hunston Community Club Football Team

The full details of the response from the Football Club had been circulated to Councillors. It was noted that the Football Club had agreed to make the first payment of the outstanding fees as well as the proposed fees for this season.

It was noted that the Football Club continued to complain about the situation.

The Parish Council agreed to take no further action on this matter until after the second payment was due. It was agreed that further discussion on the matter was pointless until the second payment had been received. Once the second payment has been received then the Parish Council will review on what terms it is prepared to hire out the pitch and changing rooms.

The Clerk had clarified with the Football League directly the requirement to have separate facilities for the referee. Councillors felt that the Parish Council had a duty to the community to provide a disabled toilet. It was agreed to try and find a way around this problem.

22/18C Project updates.

22.1 Relocation/addition of bus stops

The Clerk reported on her meeting with Chris Dye (WSCC) regarding the proposed footpath to the crossing point. Mr Dye pointed out that the bollards in the road were not compliant as a crossing point. There were safety regulations to take into consideration. Mr Dye proposed a short path from the bus stop north for about 30m where the road was narrower, but the visibility was better.

The issue of a light-controlled crossing outside the village hall was also raised. Mr Dye pointed out a number of regulations that might make this difficult. However, it may be possible to have the crossing just offset from the existing crossing point. Further investigation on this would be required.

22.2 Refurbishment of the hard-court area.

The two consultation dates are in the calendar and Ian from Proludic would be attending. Cllr Vinton had circulated a questionnaire to go on the Parish Council website and Facebook page. Leaflets advertising the consultation events were now available for distribution. Some suggestions were made on the questionnaires and it was agreed that it was essential to get contributions from residents.

22.3 Children's playground

This had been covered in the item above. Cllr Vinton was thanked for his work on the project to date.

22.4 Traffic Regulation Order for B2145 (southbound)

All the required information was now available, and the application was being submitted. It was noted that applications are assessed and reviewed in October with successful ones being worked on during 2019 for implementation later in 2019/20.

22.5 Neighbourhood Plan

It was agreed that the Council should review the work done to date and that

Councillors would meet informally one Friday morning in April. The Clerk was asked to circulate suitable dates in April.

23/18C General Data Protection Regulations.

A report on the training undertaken by the Clerk had been circulated. There was some discussion on the process. It was agreed that Councillors would only have their email addresses on the website.

It was **RESOLVED** that the Clerk be authorised to arrange a Data Audit and a training session for Councillors. It was agreed that there would be a review of the website and other requirements in March.

24/18C Clerk's Report and correspondence.

The Clerk reported that she had received via email a question regarding the increase in precept. It was agreed that the Clerk would respond accordingly.

Village tea party. Cllr Foster thanked everyone for the vouchers and raffle prizes that had been obtained. The requirement to purchase raffle ticket books was highlighted. Cllr Foster had joined the WI and Community Club and was working hard to engage with these organisations and get them involved in the event. The event would centre around a Hunston 'Bake Off' competition and it was agreed to put entry forms onto the information leaflet to distribute to everyone. The gospel choir is going to sing at the event.

It was agreed that Sue Waites and Jaimie Fitzjohn would judge the cakes.

The Community Club will be open to all that afternoon as well.

25/18C Finance.

25.1 The appointment of Mulberry & Co as Internal Auditor, year ending 31 March 2018.

The Clerk proposed the re-appointment of Mulberry & Co as the Parish Council's Internal Auditor for this year.

It was **RESOLVED** that Mulberry & Co be appointed as Internal Auditor for the year ended 31 March 2018.

25.2 Schedule of Payments and Receipts

RESOLVED that the schedule of payments and receipts totalling £5,610.21 be approved for payment.

25.3 Financial Statement for February 2018

The statement of accounts up to 20 February 2018 was **APPROVED**.

26/18C Items for noting or referral to a future meeting.

Defibrillator

27/18C Staff Matters.

It was reported that there had been five applications for the post of Administration Assistant and three had been shortlisted for interview. Interviews had been due to take place earlier that day, due to unforeseen circumstances it had been necessary to postpone two of the interviews until 2 March 2018.

Signed _____ Date 13 February 2018

Parish Clerk