

## HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 22 November 2017 in the Annexe at the rear of Hunston Village Hall.

Present: Mr S Baker (Chairman), Mrs J Foster, Mrs S Gregory

In attendance: Mrs C Smith (Clerk), 1 member of public

The meeting commenced at 7.09pm.

### **116/17C Questions/Comments from members of the public.**

None.

### **117/17C Co-option of Councillors.**

Cllr Foster introduced David Betts to the Parish Council.

On a proposal from Cllr Foster seconded by Cllr Gregory it was **RESOLVED** that Mr David Betts be co-opted onto Hunston Parish Council. Cllr Betts duly completed his declaration of acceptance of office which was countersigned in accordance with regulations by the Parish Clerk. Cllr Betts was warmly welcomed to the Parish Council and took his seat with the other councillors.

Cllr Gregory then gave her apologies and then left the meeting.

### **118/17C District and County Councillor reports.**

Neither the District or County Councillor was able to attend the meeting.

### **119/17C Code of Conduct.**

#### 119.1 Declarations of interest.

None.

#### 119.2 Written requests for dispensations for disclosable pecuniary interests.

None.

### **120/17C Apologies for absence.**

Apologies for absence were received and accepted from Cllr Marshall and Cllr Vinton.

### **121/17C Minutes of the Parish Council meeting of 18 October 2017.**

On a proposal from Cllr Foster, seconded by Cllr Baker it was **RESOLVED** that the Minutes of the Parish Council Meeting held on 18 October 2017 be confirmed as a true and correct record and that they be signed by the Chairman.

### **122/17C Matters arising from the Minutes of 18 October 2017.**

A question was raised as to whether the New Homes Bonus funding could be allocated to any other project. The Clerk advised that this was not possible.

### **123/17C Project updates.**

#### 123.1 Relocation/addition of bus stops

For the benefit of Cllr Betts, the Chairman highlighted the situation with the two bus stops in the village requiring attention and what action had been taken to date.

Consideration was being given to using the community green offer to undertake some of the work. The next steps would be to speak to Mike Dare (WSCC - Highways) to discuss proposals and if possible undertake a site visit. The Clerk also

reported that North Mundham Parish Council had recently undertaken a project to put in a new path in the village and that this had been relatively inexpensive to do. The Clerk was asked to contact North Mundham Parish Council to establish who had been contracted to undertake the work.

123.2 Refurbishment of the hard-court area.

Due to the absence of Cllr Vinton this item was deferred but an overview of progress to date was given for the benefit of Cllr Betts.

123.3 Children's playground

Due to the absence of Cllr Vinton this item was deferred but an overview of progress to date was given for the benefit of Cllr Betts.

123.4 Traffic Regulation Order for B2145 (southbound)

It was reported that previously a resident on the southern edge of the village had previously put in an application for a Traffic Regulation Order (TRO) for a 30mph speed limit to be extended from the current southern point of the village down to the new 40mph limit in Sidlesham. This had been refused but the Parish Council was now working with the resident to put in a new TRO request for the speed limit to be reduced to 40mph along this stretch. The resident had carried out much of the preliminary work and the application was almost ready to submit.

It was also noted that West Sussex Highways were working on a new TRO to reduce the speed limit at the northern edge of the village due to the provision of the new Free School. It was hoped that the Parish Council might be able to have this extended down to the 30mph limit by the canal rather than just the stretch by the school.

**124/17C Neighbourhood Plan.**

The purpose of the Neighbourhood Plan was highlighted. It was felt that the Parish Council should have a Neighbourhood Plan. A Neighbourhood Planning Consultant had attended a Parish Council meeting to talk about the process. The Parish Council had approved the use of the Consultancy to progress the Neighbourhood Plan, but this had not yet been effectively actioned.

To take this forward it was agreed to set up a Parish Council working party to review the actions taken to date, produce a newsletter article to get assistance from the community and then contact the Consultancy to start the process.

**125/17C Parish Council newsletter**

This was now ready to be printed. It was agreed to add the current councillor's details.

The Chairman explained the issues relating to communications. The plan was to hand deliver the newsletter to residents by knocking on doors to get a feel for residents' concerns and priorities and where possible email addresses for communications.

The issue of ID for Councillors was raised, and the Clerk agreed to organise this if possible.

The ID of being present at the annual Church Fete was also raised.

**126/17C Clerk's Report.**

Peninsula Forum Meeting 4 December 2017 – Selsey centre.

The Chairman agreed to attend this meeting.

Jane Reeve – Manhood Wildlife Officer

A few years ago, Jane Reeve organised a working party at the pond in Church Lane,

opposite Spire cottage and with volunteers cleared it of vegetation as it was very overgrown. She has a group of volunteers from Chichester who want to come out and do a day's work and would like them to work on this pond. She suggested this could perhaps involve the wider Hunston community asked if anyone would like to join the project on 4 March 2018. It was agreed to highlight this in the New Year.

Build a Better A27 workshop.

The next workshop was 1 December 2017 by invitation. Cllr Betts and Cllr Foster agreed to notify the Clerk if they were able to attend the meeting.

**127/17C Finance.**

127.1 Draft budget for 2018/19

The draft budget figures were presented, and the Clerk explained how the District Council Tax Base would affect the Parish Council element of the Council Tax. The proposed Tax Base for 2018 was not yet available but was due early December.

The rationale behind the figure was explained and it was noted that Parish Councils would need to do more at a local level.

It was agreed to review the budget for approval at the January meeting when the tax base would be known.

127.2 Schedule of Payments and Receipts

**RESOLVED** that the schedule of payments and receipts totalling £2,516.25 be approved for payment.

127.3 Financial Statement for November 2017

The statement of accounts up to 22 November 2017 was **APPROVED**.

**128/17C Items for noting or referral to a future meeting.**

The Clerk to action the reported fly tipping on the Selsey Tram.

There being no further business the Chairman declared the Meeting closed at 8.40pm

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman