

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 18 October 2017 in the Annexe at the rear of Hunston Village Hall.

Present: Mr S Baker (Chairman), Mr P Marshall, Mr C Vinton

In attendance: Mrs C Smith (Clerk), Mr J Fitzjohn (WSCC)

The meeting commenced at 7pm

103/17C Questions/Comments from members of the public.

None.

104/17C Co-option of Councillors.

Cllr Foster had indicated that she had been speaking to people about becoming a councillor.

105/17C District and County Councillor reports.

105.1 Mrs T Tull (District Councillor)

Mrs Tull has sent her apologies due to a clash in meetings.

105.2 Mr J Fitzjohn (County Councillor)

Mr Fitzjohn reported on meetings with West Sussex Highways Strategy Officers particularly about possible housing developments in Pagham. Requests are being made for some of the CIL/New Homes Bonus funding from any potential developments to mitigate traffic issues in North Mundham and Hunston that would result from additional housing.

A27 - Parish Councils should be aware that both the District Council and County Council have rejected the Road Investment Strategy (RIS1) options for the A27. During the original consultation the County Council approached Highways England offering support for Option 2 subject to 10 mitigating changes. Highways England said no to all but two of these mitigations. A Freedom of Information request revealed that Highways England did not believe any of the 5 options were suitable long-term solutions. This is why they have agreed to work with the County and District Councils on proposals for RIS 2.

The A27 is a very important part of the road network. Gaining consensus is going to be the most difficult thing. At some point there will have to be a democratic view to go with the majority. Planning is underway for a RIS 2 application in April 2018.

The County Council is working on a care plan within the community, new initiatives will be promoted in early 2018. Mr Fitzjohn suggested it would be beneficial for the Parish Council to get involved. The County Council is looking at ways to save £70million and does not want to cut services where possible.

The County Council is reviewing all cycle paths and pathways across the county. Mr Fitzjohn explained that he walks around the parishes to experience what actually happens in the villages, particularly regarding speeding and volumes of traffic. Councillors are looking at all areas of the County Council budget to see where savings can be made to use elsewhere.

106/17C Code of Conduct.

106.1 Declarations of interest.

None

- 106.2 Requests for dispensations for disclosable pecuniary interests.
None.
- 107/17C Apologies for absence.**
Apologies for absence were received and accepted from Cllr Foster.
- 108/17C Minutes of the Parish Council meeting of 27 September 2017.**
On a proposal from Cllr Marshall, seconded by Cllr Vinton it was **RESOLVED** that the Minutes of the Parish Council Meeting held on 27 September 2017 be confirmed as a true and correct record and that they be signed by the Chairman.
- 109/17C Matters arising from the Minutes of 27 September 2017.**
None.
- 110/17C Project updates.**
- 110.1 Relocation/addition of bus stops
There was no further progress to report.
- 110.2 Refurbishment of the hard-court area.
Cllr Vinton had met with Proludic who were now re-working the request for the hardcourt area in light of the proposal for the children's play area.
A provisional proposal had been drawn up for the children's play area. The Council had a wide-ranging discussion on the costs, the availability of funding, whether to set a budget for proposals or look at a great facility for the village and then try and get appropriate funding.
- It was agreed that the Parish Council should take this forward by holding a number of open sessions where residents could see proposals and have some involvement in what should go into the hardcourt area and children's playground.
- 110.3 Children's playground
The Clerk reported that the District Council had approved the Parish Council's New Homes Bonus application for £3900. It was noted that this funding was earmarked as a contribution for the refurbishment of the children's play equipment.
RESOLVED that the Clerk be authorised to sign the New Homes Bonus Agreement to release the funding.
- 110.4 Traffic Regulation Order for B2145 (southbound)
The Chairman and Clerk had met with a local resident who is gathering community engagement support for an application for a 40mph limit from the south of the village down to Sidlesham. The County Councillor had confirmed his support for the application and it was expected that this would be submitted shortly.
- 111/17C Community Green Offer (CGO) Pilot Project**
The County Council has announced a Community Green Offer (CGO) Pilot Project across the Chichester District.
- The CGO has been developed with the aim of assisting the City, Town and Parish Councils and Community Groups to volunteer to undertake a range of work, important to their communities and will help maintain the highway and improve the street scene in their local area.
- Chichester District has been selected for the Pilot, to take advantage of two Tools Libraries located in Midhurst and Selsey and in turn to support emerging community

activity more widely across the District.

The CGO includes:

- access to training
- the loaning of tools and other equipment
- insurance cover (subject to certain conditions)
- support from the area highways teams

The CGO can assist communities with tasks you may already have in mind or may help progress altogether new ideas. It also provides an opportunity to undertake street scene maintenance and improvement work that may have been delivered by the former Community Support Team or Highway Rangers.

The pilot will last for a period of 6 months; after which lessons learned and good practice will be used to consider how the CGO could be rolled-out across West Sussex.

This offer is built around getting local people to volunteer. Increasingly this will be the way forward with regard to local highway maintenance. It was suggested that there are people in the village who may be happy to help with this initiative and that it could be a useful tool to help promote pride in the local community.

It was suggested that the proposed events to engage with residents on the hardcourt/playground areas could also be used to promote this scheme. This idea was expanded to include details of the traffic calming measures as well. It was noted that Mr Fitzjohn had offered to arrange for Community Green Officers to attend such an event.

RESOLVED that the Parish Council signs up to the Community Green Offer pilot project.

112/17C Parish Council newsletter

A draft newsletter had been circulated and a number of small changes were agreed. It was agreed that the focus of this newsletter should be on getting people to come forward to serve on the Parish Council and/or to actively take part in any of the Parish Council ongoing projects.

With suggestions from Mr Fitzjohn it was agreed that the Parish Council should consider taking the newsletter and knocking on doors as part of a wider community engagement plan.

It was noted that Mr Fitzjohn had offered to help with this.

Cllr Vinton and Cllr Marshall would review the comments and make the necessary changes to the newsletter so that it could be printed.

113/17C Clerk's Report and correspondence.

CDALC Meeting – Monday 23 October 2017

There was disappointment that there had been less than one weeks' notice for this meeting. As it was also half term the Clerk was asked to send apologies.

A27 update

Chichester District Council and West Sussex County Council have now formally made decisions not to accept the current proposals (RIS 1) but to pursue a future option through RIS 2. Together they will work with Highways England, the community, and businesses in order to find the right solution for the area.

In terms of the next steps for the Build a Better A27 process, both councils will be formally writing to Highways England to inform them of their decisions. Further contact with Parish Councils will happen shortly to set a date to start to map the work needed for the improvements to the A27 at Chichester to be considered as part of

RIS 2. Finally work now starts in earnest in finding a Consultant.

Consultation on the draft Chichester Infrastructure Business Plan

Parish Councils are invited to comment on the draft Chichester Infrastructure Business Plan. The consultation runs for a six-week period from 2 October 2017 until 13 November 2017.

The purpose of the IBP is to identify the infrastructure needed to support the development growth identified in the Local Plan to 2029. It prioritises infrastructure provision and phasing; identifies funding sources and responsible delivery agencies, and prioritises the projects to be funded solely or partly from the Community Infrastructure Levy (CIL). The IBP is a 'living' document which concentrates on the next five years infrastructure requirements. This is reviewed and rolled forward each year to ensure that it is kept up to date. The draft CIL spending plan for each of the first five years is set out in Table 11 on page 26 of the consultation document. The projects were chosen on the basis of:

- Supporting development in the locality as identified in the Local Plan;
- Their need to be provided within the five-year period;
- The amount of money expected to be available;
- Capability of being delivered within the timescale identified.

It was agreed that the Clerk would circulate the consultation documents and Councillors should feedback any comments for co-ordination.

114/17C Finance.

114.1 Budget working party to prepare the budget for 2018/19

The Clerk stressed the importance of having a budget plan, not just for the forthcoming year but for a 3-5-year period. This should be done alongside a proper business plan for the Parish Council.

RESOLVED that Cllr Baker, Cllr Foster and the Clerk would form a budget working party to prepare a draft budget for 2018/19. In addition, the group would start to look at a business plan for the Parish Council from which a longer-term budget could be considered.

114.2 Schedule of Payments and Receipts

RESOLVED that the schedule of payments and receipts totalling £8,852.80 be approved for payment.

114.3 Financial Statement for October 2017

The statement of accounts up to 13 October 2017 was **APPROVED**.

115/17C **Items for noting or referral to a future meeting.**

Neighbourhood Plan

There being no further business the Chairman declared the meeting closed at 8.15pm

Signed _____ Date _____
Chairman