

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 30 November 2016 in the Annexe at the rear of Hunston Village Hall.

Present: Mrs J Foster, Mrs S Gregory (Vice Chairman), Mr S Solliss, Mr C Vinton

In attendance: Mrs C Smith (Clerk)

In the absence of the Chairman Cllr Gregory took the chair.

116/16C Questions/Comments from members of the public.

None.

117/16C District and County Councillor reports.

117.1 Mrs T Tull (District Councillor)

Mrs Tull was unable to attend the meeting and had sent her apologies.

117.2 Mrs M Evans (County Councillor)

Mrs Evans was unable to attend the meeting and had sent her apologies.

118/16C Code of Conduct.

118.1 Declarations of interest.

Cllr Solliss declared an interest in Finance as a relative of a person making an application for a donation.

118.2 Requests for dispensations for disclosable pecuniary interests.

None made.

119/16C Apologies for absence.

Apologies for absence were received and accepted from Cllr Baker, Cllr Marshall and Cllr Furlong.

120/16C Minutes of the Parish Council meeting of 5 October 2106.

The Vice Chairman called for the approval of the Minutes of the Parish Council meeting held on 5 October 2016. These were **APPROVED** and the Vice Chairman duly signed the Minutes as being a true record of the meeting.

121/16C Matters arising from the Minutes of 5 October 2016.

None.

122/16C Neighbourhood Plan.

It was agreed that the meeting with Jon Dowty (rCOH Ltd) had been very useful. Councillors had some concerns about funding the project. It was noted that funding was available for not just the feasibility of a Neighbourhood Plan but constructing it too. It was suggested that one of the biggest issues facing the village involved planning and therefore having a Neighbourhood Plan was important. Other Neighbourhood Plans had been looked at and Councillors agreed that the principle of having a neighbourhood Plan makes sense.

It was agreed that it was important to keep the plan simple and easy to read. This would make the plan easier to understand and would provide some reference to people looking to move to the village.

RESOLVED that the parish Council would continue with the production of a neighbourhood plan and would engage the services of rCOH Ltd to assist and guide the process.

123/16C Maintenance Issues

123.1 Playground repairs

The Clerk reported that the approved repairs to the playground had now been carried out. There were still a number of additional maintenance issues outstanding but these would be scheduled into the new financial year.

123.2 Tenders for ground maintenance

The Clerk reported that the current Contractors had been used for well over five years and in the interests of best practice it was time to put the grass cutting contract out to tender. Tenders received would be reviewed at the January meeting at which time the contract would be awarded for a four year period starting 1 April 2017.

RESOLVED that the tender specification be approved and advertised accordingly.

124/16C Telephone box outside 10 Oakview.

Notification has been received that British Telecommunications has proposed removal of a number of telephone kiosks across the District, including one in Hunston. They cite the demise in landline usage, but offer communities the opportunity to “adopt” kiosks – which, once the telephony is removed, could be reused for another purpose (there are local and national examples of lending libraries, collection points, information booths, a coffee shop etc). Posters have been placed on the phone box itself.

RESOLVED to raise no objection to the removal of the telephone box.

125/16C Projects.

125.1 Traffic calming

It was noted that Cllr Furlong had met with a local resident regarding traffic calming measures. Consideration was given in the short term to reducing the speed limits in two areas. Firstly, to change the speed limit from the end of 30mph limit in the south of the village, from 50mph to 40mph until it reaches the 40mph limit in Sidlesham. Secondly to negotiate with West Sussex Highways for the proposed new speed limit on the B2145 from the A27 past the school to be extended to the 30mph limits on the roads to both Hunston and North Mundham.

RESOLVED that the Clerk be authorised to progress both proposals.

It was agreed that other traffic calming aspects would be reviewed in the new year.

A query was raised about the rails at the entrance to the Spotted Cow and it was agreed that Cllr Vinton would raise this with the new owners.

125.2 Relocation/addition of bus stops

The Clerk reported that there were two locations where there had been requests to relocate the bus stops. The first was the stop on the corner of Green Lane and the other was the stop at the northern end of the cottages opposite Lakeside Barn.

RESOLVED that the Clerk be authorised to make the necessary enquiries to have the stops relocated.

125.3 Refurbishment of the hard-court area.

This item was deferred to the next meeting.

126/16C Clerk’s Report and Correspondence.

126.1 Newsletter

The draft newsletter was circulated. It was agreed that this should be issued as soon

as practical.

- 126.2 Meeting schedule 2017
The meeting schedule for 2017 was noted. Details of the meetings for 2017 would also appear on the website shortly.
- 126.3 3in1 card – email from Selsey Town Council
RESOLVED to support the efforts of Selsey Town Council to get a better deal for Manhood Students.
- 126.4 West Sussex ALC Spring Conference 30 March 2017 (Lodge Hill, Pulborough)
A reminder would be sent to Councillors in the New Year. Cllr Foster suggested she could attend.
- 126.5 Trash Screen implementation
As part of the Manhood Peninsula Surface Water Management Plan (section 5.2.1.3) County Council Officers reviewed a recommendation regarding installation of a new trash screen near the Riding Stables on the B2145. Full details had been circulated and Cllr Solliss provided some further explanation of the proposals. It was noted that the new trash screen would need checking and potentially clearing weekly over the winter and monthly during the summer. It was reported that the owner of the riding stables and other adjacent properties would be prepared to help with the monitoring of the trash screen.
RESOLVED that the Clerk advise Ray Drabble, WSCC Flood Risk Engineer that the Parish Council agreed to set up a group to undertake the monitoring and clearance of the proposed trash screen. It was also agreed that contact details would be given to the Clerk who would co-ordinate volunteers to carry out this work.
- 126.6 NALC Dependant Carers Allowance
The Clerk updated Councillors on a proposal from NALC to lobby for Parish Councillors to be eligible for the Dependants Carers Allowance. The survey questions were discussed and responses agreed.
- 127/16C Finance.**
- 127.1 Local Government Pension Pooling Agreement
RESOLVED that Cllr Gregory and Cllr Solliss be authorised to sign on behalf of the Parish Council the Local Government Pension Pooling Agreement.
- 127.2 Budget for 2017/18
The first draft of the budget was presented to Councillors. The Clerk explained how the budget was constructed and the significance of the taxbase in establishing the Parish Council portion of the Council Tax. Additional budgets for footpath clearance and the Neighbourhood Plan were proposed.
It was agreed that the Clerk would circulate the amended budget and detailed explanation on how the proposed tax base figure would impact on residents. The budget and Precept would be set at the January meeting.
- 127.3 Schedule of Payments and Receipts
RESOLVED that the schedule of payments and receipts totalling £7322.98 be approved.
- 127.4 Financial Statement for November 2016
The statement of accounts up to 30 November 2016 was **APPROVED**
- 128/16C Items for noting or referral to a future meeting.**

Setting the budget and Precept for 2017/18, proposed playground refurbishments.

There being no further business the Vice Chairman declared the meeting closed at 8.40pm

Signed _____ Date _____
Chairman