

HUNSTON PARISH COUNCIL

Registered Charity No: 305383

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6 Locksash Close
West Wittering
Chichester
PO20 8QP

To: Members of Hunston Parish Council

You are hereby summoned to attend a Meeting of Hunston Parish Council as Charity Trustee to be held on **Wednesday 2 November 2016 at 7.00pm** in the Annexe at Hunston Village Hall to transact the following business.

AGENDA

1. Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chairman).
2. To receive apologies for absence.
3. To approve the Minutes of the Trustee Meeting held on 13 April 2016.
4. To receive a report on maintenance issues and agree action.
5. To consider how to raise funds to help towards the cost of refurbishment of areas of the hall.
6. Finance:
 - Balance sheet to 31 October 2016
 - To approve payments for authorisation (including ratification of payments made since April 2016).

C A Smith

Signed _____ Date 26/10/2016
Parish Clerk

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting¹

¹ Public Bodies (admission to meetings) Act 1960