

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council to be held on Wednesday 7 October 2015 in the Annexe of Hunston Village Hall.

Present: Mr S Baker, Mrs B Delany-Beckford, Ms L Kenney (Chairman)
Mr K Furlong, Mr S Solliss

In attendance: Mrs C Smith (Clerk)

The meeting commenced at 7.16pm

70/15C Questions/Comments from members of the public.

None

71/15C District and County Councillor reports.

71.1 Mrs T Tull (District Councillor)

Mrs Tull commented on the previous request for a Parish walk round. The information provided by Mr Barrett had included information from the CDC Members Bulletin which he was happy to provide if required. District Councillors had been offered the opportunity to undertake a Parish Walk with Officers from the District Council to review matters of concern, she had declined this as both Hunston and Sidlesham were difficult areas to walk through and she was not aware of any specific problems in either Parish.

Mrs Tull also highlighted the recent meeting with Lone Le Vey, Cllr Kenney and representatives from Affinity Sutton in connection with the Section 106 funding for public art.

72/15C Apologies for absence.

Apologies for absence were received and accepted from Cllr Knowlson.

73/15C Declarations of Interest.

None.

74/15C Minutes of the Parish Council meeting held on 29 July 2015.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 29 July 2015. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

75/15C Matters arising from the Minutes of 29 July 2015.

It was noted that the Jestico's Close planning application was refused.

76/15C External meeting reports.

Manhood Peninsula Forum Meeting – Cllr Baker

The purpose of the meeting was to identify projects that each Parish felt were important/urgent. Attendees split into working groups to come up with priorities in their parishes. In most cases there was common ground. In some Parishes such as Birdham specific sewage issues were of concern to them but were not necessarily current issues for other parishes.

The ones selected were:

1. Traffic calming/improved pedestrian crossings.
2. Improved and expanded cycle/footpaths.
3. Flood prevention works.

It is planned to carry this work forward to future Forum meetings

Chairman's report

Hunston Public Art Shortlisting- Section 106 Monies. Eight artists submitted proposals, of which three have been short-listed for interview on 10th November. All three have demonstrated a clear understanding of the local area and are keen to involve the local community, including North Mundham School, in the project. Further news after the interviews. The budget for the project is approximately £5,000.

Chairman's Networking Day, East Grinstead on 30th September. This was an excellent day which was well attended by chairmen from across East Sussex, West Sussex and Surrey. Details of all the presentations are available to view on the SSALC website. There were items on village halls, devolution, personnel matters and the drive safe campaign aimed at young people, all of which are well worth reading.

WSALC Board Meeting 1st October - There will probably be a 1p per elector increase in the NALC subscriptions for next year. The increase is necessary as NALC have not increased their subs by as much as they should have over past 2-3 years.

Community Wardens – Billingshurst, Arundel and Hurstpierpoint have put themselves forward as pilot sites to test the viability of the project. Potentially, a Parish Council can fund a Community Warden but this is likely to cost approximately £28,000 a year meaning an annual on cost of about £7 per elector on the precept.

A proposal has been made to have a clerk observer at WSALC Board Meetings, to promote a good relationship with SSLC. The Clerk agreed that this would be a good idea.

On 19th November the WSALC AGM and Conference will take place at the Chichester Resort Hotel at 2pm. Councillors who may be interested in attending were asked to let the Clerk know.

In addition to the seminar on Community Wardens, the Chairman is also attending a planning session in the evening, and then on 13th October an HR training session in the morning followed by a Chairmanship Refresher session in the afternoon. The Chairman will report back on these at the next meeting.

Cllr Solliss gave his apologies and left the meeting.

It was agreed that the Clerk would send login details to Councillors for the SSALC website as well as the District Council presentations.

77/15C Environment working party - traffic calming and car parking.

Car Parking

A report on the problems of car parking in the village had been circulated and was discussed. The main problem areas were identified as St Leodegars Way (nearest the main road) and the Foxbridge Drive car park and surrounding area.

Consideration was given to allocated parking, use of parking permits, on street parking restrictions and lockable bollards (Foxbridge Drive car park).

The Clerk was asked to gather some further information to be reconsidered by the Environment Committee at its next meeting.

Traffic Calming

A report on the traffic calming proposals put forward by the working party had been circulated. This was reviewed alongside looking at the road via Streetview.

There was some concern that some of the proposals put forward may cause considerable congestion. It was also suggested that road widening may help as well as putting in a kerb on the mini roundabout by Foxbridge Drive.

Other ideas put forward included a clean and tidy up of the street furniture, the use of coloured road markings, the introduction of slightly raised crossings outside Westlands

Road and the Village Hall where central bollards are already in place.
It was agreed to take back the comments raised and the additional suggestions to the Environment Committee to provide some firm proposals at the next meeting.

78/15C Village Hall - new windows and doors.

The Parish Council received a recommendation from the Village Hall Trustee regarding the replacement of the windows and doors within the Village Hall and Community Club.

RESOLVED that the recommendation be accepted and the Clerk be requested to seek approval from Chichester District Council for the release of Section 106 funds to pay for the project.

79/15C Parish Council newsletter.

The Clerk reminded Councillors of the need to issue a newsletter and an example of Earnley Parish Council's summer newsletter was circulated for observations.

80/15C Clerks Report.

New Homes Bonus

The Clerk reported that the application for funding from the New Homes Bonus of £1275 for benches for the playing field had been approved subject to certain conditions. The conditions were reviewed. **RESOLVED** that the conditions of the funding are understood by the Parish Council and the Clerk was authorised to confirm acceptance.

Action in Rural Sussex

AGM to be held on 29 October 2015 at Lewes Town Hall. This will be preceded by a debate on the future and opportunities for those born between 1990 and 2000.

Sussex Association of Local Councils

AGM to be held on 19 November at the Chichester Park Hotel. To be followed by a conference on Resilience, Emergency Planning and Flooding issues.

Parish Council Vacancy

A Notice of Vacancy was advertised since 8 September 2015 as a result of the resignation of Cllr Bates. No request for an election has been received by Chichester District Council and the Parish Council may now advertise the vacancy for co-option.

Chichester Free School

The Clerk attended the recent exhibition on plans for the regeneration of the Convent to accommodate the Chichester Free School. Copies of the exhibition boards were presented to Councillors. It was agreed to invite the Project Leaders to a meeting to explain the project.

Chichester Local Plan

It was suggested that Councillors held a series of workshops to look at the Chichester Local Plan to understand the content and implications for Hunston. It would then be appropriate to review the resurrection of Hunston's Neighbourhood Plan.

PCSO

PCSO Jacob McQuillan has now left to pursue a career with the Home Office. PCSO Sean Keefe is now back looking after the local area and he will be providing some dates to run drop-in sessions in the village.

Consultation on the draft Chichester Infrastructure Business Plan

The Parish Council is invited to comment on the draft Chichester Infrastructure Business Plan. The consultation runs for a six week period from 9.00am 1 October 2015 until 5.00pm on 12 November 2015.

Selsey Community Forum Cycle route working group

A request for funding support for commissioning a professional feasibility study to determine whether the project is possible had been received.

81/15C Finance.

81.1 Budget working party

The Clerk explained the usefulness of having a small working party to look at setting the draft budget for approval by the Council. This was extended to include Human Resources issues. **RESOLVED** that the Parish Council sets up a Finance and HR working party. Membership of the working party to be the Clerk, Cllr Furlong and the Chairman.

81.2 Schedule of Payments and Receipts.

RESOLVED that the payments listed in the Schedule of Payments and receipts totalling £18161.04 be authorised. See appendix 1 (September 2015)

81.3 Statement of Accounts

The Statement of Accounts up to 30 September 2015 were **APPROVED**. See appendix 2 (September 2015)

82/15C Items for noting or referral to a future meeting.

There being no further business the Chairman declared the meeting closed at 8.54pm

Signed _____ Date _____
Chairman