

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 20 January 2016 in the Annexe of Hunston Village Hall.

Present: Mr S Baker, Mrs B Delaney-Beckford, Mr K Furlong,
Ms L Kenney (Chairman), Mr A Knowlson, Mrs S Gregory (Co-opted)

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSCC), Mrs T Tull (CDC)

The meeting commenced at 6.30pm

1/16C Questions/Comments from members of the public.

None.

2/16C Co-option of a Councillor.

The Chairman welcomed Sharon Gregory to the meeting and gave some brief background information on Mrs Gregory who had previously been a Parish Councillor. It was noted that the co-option of Mrs Gregory would have the Parish Council back to its full complement of 7 Councillors.

RESOLVED that Sharon Gregory be co-opted onto Hunston Parish Council. Cllr Gregory duly signed her Declaration of Office and was advised that her Register of Interests form should be returned to the Clerk.

Cllr Gregory was welcomed by the Parish Council

3/16C District and County Councillor reports.

3.1 Mrs T Tull (District Councillor)

Responding to concerns from Cllr Solliss Mrs Tull reported that if there was evidence as to who had put the containers into the ditch by canal car park then the District Council would seek prosecution.

Mrs Tull advised that there had been a special Planning Committee meeting that day as Chichester had been selected by David Cameron PM as a pilot project to provide starter homes.

The new Homes Bonus funding from government would now be reduced over four years not six.

3.2 Mrs M Evans (County Councillor)

Mrs Evans reported that the County Council would be setting its budget on 19 February. Government funding is going to be worse than originally thought. The County Council would be putting its share of the Council tax up by 2%.

Responding to concerns from Cllr Solliss, Mrs Evans reported that she had originally notified Highways by email on 26 November 2015 about the damage to the hedge opposite the riding stables. This has now been resubmitted.

4/16C Apologies for absence.

Apologies for absence were received and accepted from Cllr Solliss.

5/16C Declarations of Interest.

None

6/16C Minutes of the Parish Council meeting held on 25 November 2015.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 25 November 2015. These were **AGREED** and the Chairman duly signed the

minutes as being a true record of the meeting.

7/16C Matters arising from the Minutes of 25 November 2015.

None.

8/16C Consultations:

8.1 CDC – Site Allocation preferred approach.

The Site Allocation Preferred Approach Development Plan Document helps deliver the housing numbers and employment as set out in the adopted Chichester Local Plan: Key Policies 2014-2029. The process of consultation is part of the statutory requirements of the plan making process, the timing of which is set out in the council's Local Development Scheme. The District Council approved the Site Allocation Preferred Approach development plan document for consultation on 15 December 2015. The consultation runs from 7 January until 18 February 2016.

8.2 A27 improvements

It was noted that there had been a well-publicised leak of possible proposals for the A27 around Chichester. At the Chichester District Council meeting on 26 January consideration will be given to a proposed approach for securing development contributions to mitigate additional traffic impacts on A27 Chichester Bypass.

It was noted that an email had been received from the Mundham and Runcton Residents Association (MARRA) voicing concerns about proposals for the A27. A group 'best4chichester' was being set up to gather support across the locality.

Mott MacDonald have hired a hall at the North Mundham Village Centre for two days on 4 and 5 April 2016 (9 am -9 pm) – it is expected this will be part of the consultation process and the Parish Council had been asked to advertise this.

The Clerk pointed out that the leaked plans were already galvanising opinion but that the Parish Council was not in a position to make any comments until such time that the formal consultation had started.

It was noted that the Leader of West Sussex County Council had written to Highways England requesting that the formal consultation period be extended from the proposed six weeks to twelve weeks.

It was agreed that once the formal proposals and consultation had been published, information on the proposals and the consultation events would be put into the next parish newsletter.

9/16C External meeting reports.

The Chairman had attended a West Sussex Association of local Councils meeting the previous week. Plans were in hand for the AGM.

The Chichester District Association of local Councils had also invited Mott MacDonald to a meeting to speak to Parish Councillors. They had declined stating that they did not want to hold any meetings until the plans had been made public.

10/16C Marking the Queen's 90th Birthday on 21 April 2016.

Notification has been received about lighting the beacon for the Queens 90th birthday on 21st April 2016. It is also suggested that this could be marked in conjunction with the Community Club having an open evening after the beacon lighting. It is also suggested holding some sort of village birthday party (playing field and/or Hall – depending on the weather) also in conjunction with the Community Club on Sunday 24th April.

RESOLVED that the Parish Council would participate in the Queen's 90th birthday

celebrations with both the lighting of the beacon on 21 April and the provision of a family event on the playing field on 24 April 2016.

The Chairman agreed to co-ordinate the events. The Chairman also reported that one resident had come forward confirming they had a birthday on 21 April and it was suggested that the Parish Council send a birthday card. It was also agreed to speak to Amanda Cope to incorporate the Brownies.

11/16C Dog bins

There have now been a number of pleas from residents about providing some additional dog bins. The areas with the biggest problem are: The old Selsey Tramway, St Leodegars Way, the fisherman's car park by the canal.

The Clerk had spoken to the local PCSO about the problem and a call had been made to the Chichester Dog Warden who could provide some information leaflets.

It was pointed out that any dog poo that had been bagged up could be put into any normal rubbish bin and that this should be highlighted to residents. Discussion followed on the merits of putting in normal waste bins, dual purpose bins or just dog bins. The Clerk advised that the average cost of installing a new bin may be up to £400 and the ongoing waste collection charges amount to around £380 per annum for each bin.

RESOLVED that the Parish Council provides two additional dog waste bins and one general purpose rubbish bin. The rubbish bin would be situated adjacent to the canal car park. The two dog bins would go at the end of the footpath that comes out by the Church and near the entrance to the allotments. In addition, the Parish Council would seek the re-siting of the bin on the footpath by Orchardside to a spot nearer the canal.

It was also agreed to put an article in the newsletter that explains the responsibilities for dog owners and the rationale behind the provision of the extra bins.

RESOLVED that an extra £3000 should be placed in the budget to cover the costs.

12/16C Annual Parish Meeting

This is the annual meeting for the Electors of the parish. This meeting has to be held between 1st March and 1st June each year. Subjects proposed for the meeting include; the A27 improvement proposals, an update on the Free School planning application, the neighbourhood Plan and traffic calming.

The details would be reviewed at the March meeting.

13/16C Village Spring Clean day.

We have held a Spring Clean day in previous years and we now have our own kit courtesy of CDC. In conjunction with this there is a campaign being organised called Clean for the Queen which also ties in with the Queen's 90th birthday.

It was agreed that this should be tied in with the other 90th birthday celebration events and will be held on Saturday 16 April 2016. Details to be put in the newsletter.

14/16C Neighbourhood Plan.

The Clerk explained the lack of progress on the Neighbourhood Plan. The Council was made aware of the difficulties in East Wittering and Bracklesham parish where there was an ongoing appeal for homes in Clappers Lane. Reference was made to the new Chichester Site Allocation consultation and the how the lack of any reasonable progress on the East Wittering and Bracklesham Neighbourhood Plan may affect the appeal at Clappers Lane.

It was agreed that there was a lack of awareness of the Neighbourhood Plan process and how the Chichester Local Plan may influence the Neighbourhood Plan. Details of who had served on the Neighbourhood Plan working group were given. It was agreed that Councillors needed to review the Local Plan and establish what is required to produce a Neighbourhood Plan.

The Clerk was requested to email Councillors examples of Neighbourhood Plans that were at different stages of the process for Councillors to review as well as information on the Neighbourhood Plan process. It was agreed that the Parish Council would have a working party meeting to review these issues on 24 February 2016.

15/16C Parish Council newsletter.

Subject items to go into the newsletter; Dog fouling, the Precept, Section 106 funds, the Spring Clean event, the Beacon lighting event and 90th Birthday celebrations, The Free School and neighbourhood Plan. It was agreed to put in a further request for assistance with the Neighbourhood Plan.

The next newsletter would be published towards the end of February.

16/16C Clerks Report.

Permission was requested for the Clerk to attend the Practitioners Conference in Stoke at the end of February. The cost £249 is to be split between Hunston and West Itchenor Parish Councils. In addition, attendance at the next Clerk's networking day on 8 March 2016. **RESOLVED** that the Parish Council approved the expenditure for the Clerk to attend these two training events.

A request for grant towards the upkeep of the churchyard had been received from Hunston Parochial Church Council (PCC). **RESOLVED** that the Parish Council makes a grant of £250.00 to the PCC under the Local Government Act 1972, s 214.

The Clerk had met with PCSO Sean Keefe. The nature of the PCSO role will be changing in July 2016. PCSO's will no longer be allocated to an area but will respond to issues as they arise. PCSO Sean Keefe had agreed to hold a couple of Police surgeries in the Annexe when he returns from holiday.

The 3SC (East Sussex, West Sussex and Surrey) are pursuing a devolution deal with Government to improve outcomes for local residents and businesses through economic growth, enhanced productivity and a transformation in public service delivery. The 3SC are taking advantage of the Government's commitment to devolving powers and resources to a local level, allowing authorities to make collective decisions about key services affecting the whole area. The economy of the 3SC has a combined GVA of £74 billion, bigger than Wales or Greater Manchester, making a significant contribution to the national exchequer. However, the area's future economic performance, and the quality of life of local residents, is at risk because of creaking infrastructure and the challenges that businesses face in recruiting and retaining staff. The proposals comprise 6 workstreams; infrastructure, housing and planning, skills, public service transformation, fiscal devolution, and governance. The Chairman will be attending a briefing meeting on 11 March 2016 and will report back.

The notice board in the bus shelter at Westlands Road has been vandalised and is in need of replacement. **RESOLVED** that a new noticeboard be purchased. It was also reported that the bench in the bus shelter at St Leodegars Way had also been damaged and was in need of repair.

17/16C Finance.

17.1 Budget for 2016/17.

The budget as reviewed and an additional £3000 was added for the supply and maintenance of three extra bins.

The Manhood Peninsula Partnership is currently funded by the Environment Agency, WSCC and CDC. With the completion of the Medmerry realignment programme the Environment Agency may be withdrawing their financial support. To continue the programme of work conducted by the Partnership, funding from the Parishes is sought from April 2016. The funding for the manhood Peninsula Partnership was approved but this funding would come out of the grants/donations budget.

The budget for 2016/17 was then approved.

17.2 Precept for 2016/17.

Details of how the tax base affects the amount charged to residents within the Council tax had been circulated. The addition of three bins had increased the budget by £3000 and this would impact on the Precept requirement.

RESOLVED that the Precept for 2016/17 be set at £40,000. This would result in an increase in the Parish Council's portion of the Council Tax of 17pence a week.

17.3 The appointment of Mark Mulberry as Internal Auditor - year ending 31 March 2016.

The Clerk explained the role of the Internal Auditor and recommended that Mark Mulberry be reappointed as Internal Auditor for the year ending 31 March 2016.

RESOLVED that mark Mulberry be appointed as Internal Auditor for the year ending 31 March 2016.

17.4 Schedule of Payments and Receipts.

RESOLVED that the that the payments listed in the Schedule of Payments and Receipts totalling £5,563.99 be authorised. See appendix 1 (January 2016).

17.5 Statement of Accounts

The Statement of Accounts up to 15 January 2016 were **APPROVED**.
See appendix 2 (January 2016)

18/16C Items for noting or referral to a future meeting.

No additional items were raised.

Signed _____ Date _____
Chairman