

HUNSTON PARISH COUNCIL

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6 Locksash Close
West Wittering
Chichester
PO20 8QP

To: Members of Hunston Parish Council

You are hereby summoned to attend a Meeting of Hunston Parish Council to be held on Wednesday 29 July 2015 at 7.00pm* in the Annexe of Hunston Village Hall to transact the following business.

AGENDA

1. Questions/Comments from members of the public.
(This item will be limited to a maximum of 10 minutes)
2. To consider the co-option of a Councillor
3. To receive reports from the District and County Councillors.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Annual Parish Council meeting held on 20 May 2015.
7. To note matters arising from the Minutes of 20 May 2015.
8. To approve the Terms of Reference for the Environment Committee.
9. To consider content for the Parish Council newsletter.
10. To consider a request from Chichester Free School to use the playing field for school sports
11. Clerks Report: To receive a report and act upon correspondence received.
12. Staff matters: To receive a report on the Parish Council's duty of care as an employer.
13. Finance.
 To approve the Schedule of Payments and Receipts.
 To approve the Statement of Accounts
14. Items for noting or referral to a future meeting.



Signed _____ Date 22 July ,2015
Clerk to the Council

* This meeting will start immediately after the closure of the Parish Council as Trustees meeting.