

HUNSTON PARISH COUNCIL

Tel: 01243 203203
Email: clerk@hunstonparishcouncil.org

6 Locksash Close
West Wittering
Chichester
PO20 8QP

To: Members of Hunston Parish Council

You are hereby summoned to attend a Meeting of Hunston Parish Council to be held on **Wednesday 4 March 2015 at 6.30pm** in Hunston Village Hall to transact the following business.

AGENDA

1. Questions/Comments from members of the public.
2. Co-option of Councillors.
3. District and County Councillor reports.
4. Code of Conduct
 - To received declarations of interest from Councillors on items on the agenda.
 - To receive written requests for dispensations for disclosable pecuniary interests.
5. To accept apologies for absence.
6. To confirm and sign the Minutes of the Parish Council meeting of 21 January 2105.
7. To note any Matters Arising from the Minutes of 21 January 2015.
8. Chairman's Report.
9. To receive updates on ongoing projects.
 - Neighbourhood Plan
 - Additional meeting room
 - Traffic Survey
10. To finalise the arrangements for the Annual Parish Meeting.
11. To approve the Annual Risk Assessments and agree arrangements for the future.
12. Village Hall: To approve the date for the transfer of administration to the Parish Council.
13. To consider granting dispensation to the Parish Council with regard to its role as Sole Trustee of Hunston Village Hall.
14. Clerk's Report: To receive a report from the Clerk and act on any correspondence received.
15. To approve the appointment of Mark Mulberry as Internal Auditor for 2014/2015.
16. Finance.
 - To approve the setting up of an additional bank account for the Village Hall
 - To approve upgrading the Village Halls Advisory Service subscription.
 - To approve the Schedule of Payments and Receipts
 - To approve the Financial Statement for March 2015
17. To review staff pay and hours of work¹.
18. To review the budget for 2015/16.
19. Items for noting or referral to a future meeting.

C A Smith

Signed _____ Date 26 February 2015
Parish Clerk