

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 21 January 2015 in Hunston Village Hall.

Present: Mr S Baker, Ms L Kenney (Chairman), Mr L New, Mr R Pagram,
Mr S Solliss

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSSC – until 7pm)
2 members of public

The meeting commenced at 6.30 pm

1/15C Questions/Comments from members of the public.

No questions were raised.

2/15C Co-option of Councillors.

One member of public had expressed an interest in joining the Parish Council and chose to observe the meeting.

3/15C District and County Councillor reports.

3.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies due a clash with Sidlesham Parish Council's meeting.

3.2 Mrs M Evans (County Councillor)

Mrs Evans reported on the recent special council meeting looking at the issue of a second runway at Gatwick. Following considerable debate the County Council voted against supporting a second runway at Gatwick Airport.

Muscular skeletal contract, there were no agreements yet but it was better to take longer and get it right. Proposals are due to be presented at the 12 March meeting of the Health and Adult Social Care Select Committee. A number of partnership meetings had also taken place to help ease the pressures on A & E at St Richards.

West Sussex County Council will be discussing its budget on 13 February and the County Local committee will be meeting on 9 February.

A preview of the new footbridge took place on 20 January and work is due to start on 9 February, some night closures on the A27 are required to get this done.

Mrs Evans agreed to chase up work outside the post office.

4/15C Code of Conduct

4.1 Declarations of interest.

The Chairman and Cllr Baker declared an interest in Agenda Item 13 (Village Hall) as members of the Village Hall Management Committee.

4.1 Written requests for dispensations for disclosable pecuniary interests.

None.

5/15C Apologies for absence.

None

6/15C Minutes of the Parish Council meeting of 3 December 2014.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 3 December 2014. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

7/15C Matters Arising from the Minutes of 3 December 2014.

None.

8/15C Chairman's Report.

Nothing specific to report.

9/15C Updates on ongoing projects.

9.1 Neighbourhood Plan

The online survey and paper version were almost complete and it was hoped they would be published shortly.

9.2 Additional meeting room

Approval for the Section 106 funding was being sought. The Community Club were being asked to move the dug outs and the barrel store. It was noted that the old goal posts from the hard court area were also at the back of the hall and it was agreed that Cllr Baker would make enquiries about getting them moved.

9.3 Traffic Survey

Mr Hamilton-Baillie was due to arrive around 10 am on the 28 January. He will spend some time walking through the village watching the traffic and how people cross the roads before formulating some suggested solutions. Mr Hamilton-Baillie's presentation to the Council and other interested parties would take place at 6pm. Alongside the Parish Council others attending include; Mrs Turnbull (North Mundham PC), Mr Bedford (Sidlesham PC), Mrs Carey (North Mundham School), Simon Osborne (WSCC), Tracey Webb (WSCC). It was hoped that residents would also attend.

The aim is to present ideas that can be done to help with road safety for pedestrians and cyclists. It was agreed to plug the event on Facebook and to put up posters in the village.

10/15C Budget for 2015/16 and the Precept.

A revised budget had been circulated to Councillors for consideration. The Council reviewed the figures noting where costs had been increased and where potential savings could be made. It was noted that the Council reserves had been greatly depleted over the last 18 months due to the essential work on the village hall roof. Areas where the Parish Council had contractual obligations were highlighted.

RESOLVED that the Budget for 2015/16 as presented be approved.

The Chairman proposed that the setting of the Precept be deferred until after Agenda Item 15, Finance as other matters were to be raised that might affect the Parish Council deliberations.

11/15C Use of the Playing Field for the Football Teams.

Payment has been received for the Invoice for August and September and the Invoice for October and November would be settled by the end of January. The Clerk & Cllr Baker had met with representatives of the Football Club to discuss the issues surrounding the hire and use of the pitch. As a result of these discussions the Parish Council is asked to approve for the 2015/16 season the hire of the pitch to the Football Club for an annual fee which would be paid in two instalments on 1st September and 1st February. This fee could be reviewed on an ongoing annual or bi-annual basis. A draft agreement was put to the Parish Council for approval.

RESOLVED that the draft agreement be amended to show the fees be agreed/reviewed on a bi-annual basis. The agreement then is to be circulated to the Football Club

representatives for approval and signature.

It was also agreed that the pitch would be terra spiked again in the spring when the weather conditions permitted. The Parish Council also agreed to have repairs made to the goal mouths in early May. Regular communications would also take place with the Football Club regarding the grass cutting schedule.

12/15C Annual Parish Meeting.

The Council was reminded of the requirement to hold an Annual Parish Meeting each year between 1st March and 1st June. The Council had provisionally agreed 25 March as the date for this meeting. Presentations would be made on the Neighbourhood Plan, the hardcourt area refurbishments, the outcome of the traffic survey, the ditch work in Church Lane and the forthcoming elections.

13/15C Village Hall

There was nothing specific to report, the hall Management Committee was due to meet the following evening.

14/15C Clerk's Report

Training Session

Approval is sought for the Clerk to attend the Society of Local Council Clerks training event on 11 February 2015 in East Grinstead. Subjects being covered include; Legal and Employment briefings on recent changes in the sector and how these impact on the powers, duties and procedures of parish councils. Neighbourhood Development Plans help from the Neighbourhood Development Planning team at the Department for Communities and Local Government (DCLG), with practical advice on how to effectively engage your community with your plan. **Approved.**

Local Plan modifications

The final scheduled session on the examination in to the Chichester Local Plan: Key Policies Pre-submission 2014-2029 was held on the 3rd December. The Inspector advised the Council to consult on the Proposed Modifications as she considers they go to the heart of the Chichester Local Plan and are required to make the Plan sound. Any minor changes required on the basis of accuracy, clarity or for updating purposes will be included in the adopted version of the Chichester Local Plan. Anyone wishing to comment on the Proposed Modifications should confine their comments to the Proposed Modifications as set out in the schedule. It is important to note this consultation does not provide an opportunity to raise other matters which should have been raised during the earlier rounds of public consultation or at the hearings. The Proposed Modifications consultation runs for six weeks from 8 January 2015 until 5.00pm Thursday 19 February 2015.

The Parish Council may hold a separate meeting to consider any response once Councillors have had an opportunity to review the proposed modifications. **NOTED**

Local Council Award Scheme

The replacement for the old Quality Council scheme has now been launched and details are attached. The Parish Council's Quality Council status will expire on 31 January 2015. The Parish Council can apply for automatic transition to the Foundation level award at no cost before this time. This will then last until January 2016. Details of the new scheme had been circulated and it was recommended that the Council wait until after the elections to ascertain whether to apply for Quality Council status. It was noted that one of the criteria is that a minimum of 2/3rds of the Council are elected in May. This means that a minimum of 5 people needed to complete the nomination papers for

the elections. It was agreed to apply for the automatic transition to Foundation Level of the Local Council Award Scheme.

There is a requirement for a Planning Meeting and it was agreed to hold this around 7pm after the Traffic Survey presentation.

15/15C Finance.

15.1 Grant/donation requests

Requests for grants had been received from the Citizens Advice Bureau and Disability UK.

RESOLVED that the following donations be made.

Chichester and Arun Citizens Advice Bureau	£50.00
Disability UK	£50.00

15.2 Schedule of Payments and Receipts

RESOLVED that the payments listed in the schedule of payments and receipts totalling £3636.42 be made. See appendix 1 (January 2015)

15.3 Financial Statement for January 2015

The Statement of Accounts up to 30 November 2014 was **APPROVED**.

See appendix 2 (January 2015)

RESOLVED that in view of the confidential nature of the business about to be conducted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

2 members of the public left the meeting.

The Parish Council discussed matters relating to the function of the Village Hall Management Committee and how this currently impacted on the Parish Council. It was noted that the Village Hall Management Committee was due to discuss these matters at its meeting the following evening.

The meeting was reconvened.

The Parish Council discussed how to manage the budget dependant on the potential income coming forward.

RESOLVED that the Precept for 2015/16 be set at £36000.00

16/15C Items for noting or referral to a future meeting.

It was agreed that because of the Traffic meeting the next meeting of the Parish Council would take place on Wednesday 4 March at 6.30 pm

There being no further business the Chairman declared the meeting closed at 8 pm.

Signed _____ Date _____
Chairman