

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 3 December 2014 in Hunston Village Hall.

Present: Ms L Kenney (Chairman), Mrs R Pagram, Mr S Solliss

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSCC – until 8.05 pm)

The meeting commenced at 6.30pm

148/14C Questions/Comments from members of the public.

None

149/14C Co-option of Councillors.

None

150/14C District and County Councillor reports.

150.1 Mrs T Tull (District Councillor)

Mrs Tull was unable to attend the meeting as she was recovering from a minor Operation. The Parish Council wished her well for a speedy recovery.

150.2 Mrs M Evans (County Councillor)

Government has announced a £350 million investment for the A27 although this doesn't include Chichester where money has already been approved for upgrades to the junctions.

The Health and Adult Social Care Select Committee is meeting on 5 December when it will receive an update on the Musculoskeletal Services review

Mrs Evans reported that the details of the request for resurfacing outside the Post Office had been mislaid but that she had further chased for action to be taken.

151/14C Code of Conduct

151.1 Declarations of interest.

The Chairman declared an interest in Agenda Item 14 (Village Hall) as a member of the Village Hall Management Committee.

151.2 Written requests for dispensations for disclosable pecuniary interests.

None

152/14C Apologies for absence.

Apologies for absence were received and accepted from Cllr Baker & Cllr New.

153/14C Minutes of the Parish Council meeting of 5 November 2014.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 5 November 2014. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

154/14C Matters Arising from the Minutes of 5 November 2014.

None

155/14C Chairman's Report.

Nothing to report.

156/14C Ongoing Projects.

156.1 Additional meeting room

Planning permission for the meeting room has been granted by the District Council. Work is in hand to finalise all the necessary work and quotations to apply for funding from the Section 106 monies still available.

It was agreed that the Parish Council would make a formal request to have the broken dug outs and barrel store removed from the rear of the hall by the end of December.

156.2 Neighbourhood Plan

Work is still in hand to produce the questionnaire. Now that planning permission had been granted for the extra meeting room then a further meeting of the Neighbourhood Plan Steering Group would be arranged to progress matters.

156.3 Traffic Survey

Mr Hamilton-Ballie had agreed to undertake a traffic survey for the village. This will take place on Wednesday 28th January and a presentation would be made in the village hall from 6pm that evening. It was agreed to put information in the newsletter and on the website.

157/14C **Draft Budget for 2015/16.**

A draft budget was presented to the Council for consideration. It was likely that the Tax base would be set at 398.0 this was an increase on the current year. The likely Council Tax Reduction Scheme grant would be further reduced to £4534.43.

A number of options were presented to the Council. It was agreed to defer any decision on this to the January meeting to give the Parish Council a chance to review the options.

158/14C **Playing Field.**

The Clerk reported that the Football Teams had yet to pay for the use of the football pitch for this seasons matches. The outstanding invoices amounted to £520 and an invoice for November was now due at £100.

The Secretary of the Football Club had written to the Parish Council with further complaints about the charges and had advised that they were unwilling to pay the fees due.

After some discussion on the issues raised the Clerk was asked to write back to the Football Teams stating that no discussions would take place with the teams until such times as the outstanding invoices were settled. In addition is the invoices were not settled by the end of December then permission would be withdrawn to use the field and the Football League would be advised of the situation. The parish Council agreed that it would consider negotiations once the outstanding invoices were settled.

It was agreed to defer discussion on the Bonfire until the new year.

159/14C **Councillor Recruitment.**

The Parish Council was reminded that 2015 was election year and that all Councillors would automatically retire on 11 May 2015. Those who were interested in standing again would have to complete the nomination forms and hand deliver these to the District Council around March/April. If there were more than 7 nominations there would be an election otherwise those who had stood would be elected unopposed from the 7 May 2015.

160/14C **Dates for meetings in 2015.**

The Clerk suggested that the meeting in January be held on Wednesday 21 January at 6.30pm. With the addition of the new meeting room it was hoped that from February onwards the Parish Council might be able to be a little more flexible about meeting dates. 20 May. 25 March APM

The Parish Council was also asked to consider reviewing the way that it worked. Suggestions included having full Council meetings every other month supplemented by other committees which could meet in the intervening periods. The Parish Council agreed the proposals in principle and it was agreed that further discussion would take place in January with any implementation to take place at the start of the new term of office in May 2015.

161/14C Village Hall

There was nothing to report

162/14C Clerk's Report.

An Email had been received from Jane Reeve advising that permission had been received to remove the willow tree in the ditch on Church Lane. Langmeads have also undertaken work in Church Lane which involved digging a channel on their land to direct water into the ditch. They had also dug out a section of the blocked culvert and the ditches were all flowing better.

Rob Carver, Pagham Harbour Manager had asked to talk to the Parish Council about the forthcoming re-designation of the Local Nature Reserve. Also the next Community Forum Meeting is at 6.30pm on Monday 8th December at St. Ninian's Church Hall, next to Pagham Village Hall. It was agreed to invite Mr Carver to the January meeting.

The Clerk requested permission to attend the Practitioners Conference in March 2015. The cost is £235 plus VAT. This was approved.

The Clerk reported that the District Council was undertaking a consultation on the Draft Charging Schedule for the Community Infrastructure Levy from 21 November to 5 January 2015.

163/14C Finance.

163.1 Grant/donation requests

Requests for funding had been received from;

St Stephen's & St Leodegars Church – assistance towards a trip to Tanzania to help with a building project in a remote village near Iringa.

St Leodegar's Church – assistance with the upkeep of the churchyard.

Home Start - a charity that helps support vulnerable families and is now working with a family in Hunston.

RESOLVED that the following donations be made.

St Stephen's Church £250

Hunston Parochial Church Council £250

Home Start £150

163.2 Schedule of Payments and Receipts

RESOLVED that the payments listed in the schedule of payments and receipts totalling £5594.41 be made. See appendix 1 (December 2014)

163.3 Financial Statement for December 2014

The Statement of Accounts up to 30 November 2014 was **APPROVED**.

See appendix 2 (December 2014)

164/14C Items for noting or referral to a future meeting.

No additional items raised.

There being no further business the Chairman declared the meeting closed at 8.18pm

Signed _____ Date _____
Chairman