

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 1 October 2014 in Hunston Village Hall.

Present: Mr S Baker, Ms L Kenney (Chairman), Mr L New, Mr R Pagram,
Mr S Solliss

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSSC), Mrs T Tull (CDC)

The meeting commenced at 6.30pm

The Chairman paid tribute to Michael Smith who had very unexpectedly passed away recently. Condolences were given to his wife and children.

120/14C Questions/Comments from members of the public.

There were no questions.

121/14C Co-option of Councillors.

No-one had come forward.

122/14C District and County Councillor reports.

122.1 Mrs T Tull (District Councillor)

First full Council had taken place last week. Mrs Tull enquired as to whether the Parish Council was pursuing Section 106 funding relating to sport and leisure. The Clerk confirmed that this was being progressed.

Mrs Tull was asked about a pre application enquiry she had highlighted. No application had yet been submitted.

122.2 Mrs M Evans (County Councillor)

Full Council takes place on 17 October in Horsham. Mrs Evans has chased Ms Webb about work on the area in front of the Post Office. Musculoskeletal Services is being debated tomorrow. People can view how the Council is doing by visiting the website. <https://performance.westsussex.gov.uk/>

123/14C Code of Conduct

123.1.1 Declarations of interest from Councillors on items on the agenda.

The Chairman and Cllr Baker declared an interest in Agenda Item 10 (Village Hall) as members of the Village Hall Management Committee. Cllr Baker also declared an interest in Agenda Item 12 (Acquisition of Land) as a Director of the Management Company.

123.1.2 Written requests for dispensations for disclosable pecuniary interests.

None

124/14C Apologies for absence.

There were no apologies for absence.

125/14C Minutes of the Parish Council meeting of 3 September 2014.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 3 September 2014. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

126/14C Matters Arising from the Minutes of 3 September 2014.

It was noted that work would be undertaken on the Pond on Saturday 4 October from 10 to 4pm.

127/14C Updates on ongoing projects.

127.1 Neighbourhood Plan

The draft questionnaire has been reviewed and revised by the working party. This now required formatting to go out as a paper copy to all households in the village. It was felt that this should also be put online. Options were discussed and it was agreed that Survey Monkey was the best option. It was also suggested that a prize draw for completed forms be used to encourage responses.

RESOLVED that the Parish Council purchase the Select version at a cost of £229.00
RESOLVED that the Parish Council runs a prize draw for completed forms with 4 cinema vouchers as prizes.

It was agreed that the cut-off date for responses should be 31 October with the shops being asked to act as collection points for completed forms.

127.2 Additional meeting room

The Clerk reported that the Planning Department had requested further information to accompany the application. Assistance was being sought to fulfil the outstanding requirements.

128/14C Provision of new football nets for the Football teams.

The Clerk reported that the Football Club had sadly had their nets vandalised. This matter had been reported to the Police. The Clerk had requested information regarding the type of replacement nets that would be required so that the Parish Council could consider funding this for the Football Club. A response was awaited.

It was agreed that the Clerk should write to the Football Club offering support to purchase new football nets.

129/14C Village Hall.

Cllr Baker reported that there had be a lot of interest in issues relating to the village hall recently. A meeting been held where he had explained the background to the issues that had arisen and some discussion with anxious residents had taken place.

130/14C Clerk's Report

District Council Planning Committee

A little over a year ago, the District Council replaced its two Area Development Management Committees with a single Planning Committee covering the whole district. A review has now taken place at the District Council has decided to retain its single Planning Committee. It will now be reduced to 15 Councillors with effect from the Annual Meeting in May. Improvements will be put into place to streamline the process. The District Council also agreed to continue the practice of delegated authority on DOM applications where objections had been made by a Parish Council or the Conservancy.

SALC will be holding its six monthly meeting with the Sussex Chief Constable in November. If there are any strategic topics the Parish Council wants to be considered for the Agenda the details are required by 10 November 2014.

Quick Fix fund

The Rural team would like to invite Parish Councils and Community Groups to submit bids of up to £5,000 towards projects that aim to improve the highway in the local

area. Projects need to be delivered in this financial year and must be led by the local community. The Parish Council discussed a number of options including the provision of village gates as a traffic calming measure. The Parish Council was advised that Mr Hamilton-Ballie who had done work on the Peninsula would also be prepared to come and assess the main road through the village and prepare a report for the Parish on suitable traffic calming options for around £1000. It was agreed that Cllr Solliss would approach Mr Hamilton-Ballie for a firm quote for this work to be discussed at the next meeting.

CH2M are currently working on behalf of West Sussex County Council to prepare a Surface Water Management Plan (SWMP) for the Manhood Peninsula. Their study is looking at flooding from a number of sources, including from sewers, drains and groundwater as well as from runoff from land, small water courses and ditches that occurs as a result of heavy rainfall. The SWMP is at a relatively early stage. One of the key early priorities is to ensure that they understand the problems, issues and potential solutions from a local perspective. They are therefore keen to talk to all the Parish Councils and the Town Council about their experiences of flooding in their local area. They will be in the local area on **Tuesday 14th and Wednesday 15th October** and would like to invite representatives of your Parish/Town Council to come along and meet informally with our technical team. Cllr Solliss offered to attend a session on the 14 October with the Chairman.

On Thursday 23rd October 1st Hunston Brownies we would like to invite Hunston Parish Council to come along and hear all about our 'Big Brownie Birthday Celebrations' and to Thank them for their generous donation to our trip to 'Funtastic'. Starting at 5.45pm at Hunston Village Hall. The girls will serve you with refreshments as part of their Hostess Badge. It was agreed that the Chairman, Cllr Baker, Cllr New and the Clerk would attend.

RESOLVED that in the view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

Mrs Tull and Mrs Evans left the meeting.

131/14C Acquisition of land and appoint a Solicitor to undertake the work¹.

The Clerk reported that a Local Solicitor had provided an estimate for the cost of undertaking work to transfer the land.

Cllr Baker reported that currently the residents pay an annual fee towards the maintenance of the land. The land has no commercial value and does not currently incur much in the way of expenditure for the Management Company.

Cllr Baker then left the meeting as he had declared a Pecuniary Interest in the matter.

The Parish Council reviewed the reasons for the approach to request the transfer the land and agreed these were still valid.

RESOLVED that the Parish Council writes formally to the Management Company with an offer for the transfer of the land. If this offer is accepted then the Parish Council would at that stage engage the services of a Solicitor to undertake the legal work.

132/14C Finance.

132.1 Grant/donation requests

None received

- 132.2 Schedule of Payments and Receipts
RESOLVED that the payments listed in the schedule of payments and receipts totalling £2604.79 be made. See appendix 1 (October 2014).
- 132.3 Financial Statement for October 2014
The Statement of Accounts up to 30 September 2014 was **APPROVED**.
See appendix 2 (October 2014)
- 133/14C Items for noting or referral to a future meeting.**
The Clerk will be out of action for a week commencing 6 October 2014.

There being no further business the Chairman declared the meeting closed at 7.52pm

Signed _____ Date _____
Chairman