

## HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 3 September 2014 in Hunston Village Hall.

Present: Mr S Baker, Ms L Kenney (Chairman), Mr L New, Mr R Pagram,  
Mr S Solliss

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSCC), 1 member of public  
PCSO Jacob McQuillan

The Meeting commenced at 6.00 pm

### **107/14C Questions/Comments from members of the public.**

The PCSO reported that it was quiet in the local area. On the Peninsula there was the usual spate of break in's mostly garden sheds.

Travellers have been in the area but have left the county now.

The PCSO also highlighted a website [www.immobilise.com](http://www.immobilise.com) which allows users to register equipment and help the Police track stolen items. It was agreed to publicise this in the next newsletter and on the Parish Council website.

### **108/14C Co-option of Councillors.**

No-one had come forward.

### **109/14C District and County Councillor reports.**

#### 109.1 Mrs T Tull (District Councillor)

Mrs Tull was not present at the meeting.

#### 109.2 Mrs M Evans (County Councillor)

Operation Watershed, return application forms to Tracey Webb. WSCC conducting a survey on what matters to members of the public. Links to a survey on the website.

The Chairman raised the question of the pavement outside the Post Office. Mrs Evans responded that it was on the works schedule but she would chase it again.

It was noted that work had been done on trimming back the footpaths.

### **110/14C Code of Conduct**

#### 110.1 Declarations of interest from Councillors.

The Chairman and Cllr Baker declared an interest in Agenda Item 9 (Village Hall) as members of the Village Hall Management Committee. Cllr Baker also declared an interest in Agenda Item 11 (Acquisition of Land) as a Director of the Management Company.

#### 110.2 Written requests for dispensations for disclosable pecuniary interests.

None made.

### **111/14C Apologies for absence.**

There were no apologies for absence.

### **112/14C Minutes of the Parish Council meeting of 16 July 2014.**

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 16 July 2014. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

### **113/14C Matters Arising from the Minutes of 16 July 2014.**

Jane Reeve has advised that we have 11 volunteers for pond clearance. The Clerk

will advertise the event through Facebook and on the website.

The Planning Application is in progress, although the District Council are running at least a 2 week backlog at the moment.

#### **114/14C Ongoing projects.**

##### **114.1 Neighbourhood Plan**

Little progress has been made over the summer. The questionnaire to residents had been drafted and would be circulated to working party members with a view to sending it out to residents by the beginning of October. Will look at putting the questionnaire online as well.

##### **114.2 Highways Issues**

Cllr Solliss and the Clerk had met with Simon Osborne (WSCC Highways Engineer) and had highlighted a number of issues. A response was still awaited. Mr Osborne gave advice on a number of road safety issues. The general conclusion was the need for an independent survey to identify what can be done. The cycle lane idea not yet completely out of the window. The village gate idea was well received. It was noted that Ed Dickinson (WSCC) may have some funding for this.

An email had also been received from Peter Gibb (Selsey TC) regarding joining with the Town Council to fund an independent survey. The extent of the suggested survey was not clear and Cllr Solliss agreed to investigate this further with Mr Gibbs and also Mr Hamilton-Bailie who had recently given a presentation to the Peninsula Forum.

##### **114.3 Hardcourt area redevelopment**

The poster detailing the proposed regeneration of the hard court area had been on display on the day of the 'Big Lunch' and had been exceptionally well received. Everyone who had made the effort to attend on the day had really enjoyed using the Street Snooker games wall.

Work was still ongoing to put in funding applications to cover the cost of the project and it was likely that this would mean that the project would be completed in the spring of 2015.

#### **115/14C Village Hall.**

Kitchen has now re-opened. The Management Committee is working with local groups to resolve problems. The Lunch Club resumes tomorrow. The Management Committee are also going work on a dedicated website for the village hall.

#### **116/14C Clerk's Report.**

Action in Rural Sussex AGM – 9 October 2014. The meeting will start at 5pm and is being held at The White Hart in Lewes.

A group of Ladies who have been using part of the playfield on a regular basis on Monday evenings have made enquiries about having use of the flood lights to enable training to take place. It was noted that the ladies were not a regular football team at this time but a group of ladies who were playing a bit of football to keep fit.

**RESOLVED** that they be charged £15 a session during the winter and £10 in the summer.

An invitation and flyer for a morning seminar aimed at the wide variety of businesses whose activities benefit visitors to the Manhood Peninsula had been received. The event is called 'What makes the Peninsula special?' and is being organised by the Manhood Peninsula Partnership. The seminar will take place on Thurs 6<sup>th</sup> November 2014 between 11.30 and 13.30 at Southend Barns, Donnington. Places must be booked, though the event itself is free. The Chairman, Cllr Baker, Cllr Pagram and Cllr New agreed to attend

**117/14C Acquisition of land and appoint a Solicitor to undertake the work.**

The Clerk reported that she had emailed several firms to take this matter forward and was awaiting a response.

**118/14C Finance.**

118.1 Completion of the External Audit

The Clerk reported that the External Audit had been completed and there were no matters highlighted by the Auditor. A copy of the 'Notice of Conclusion of Audit' and of the Annual Return has been placed on the main notice board and the website.

118.2 Payments for bus shelter cleaning

The Parish Council reviewed the payments for Bus Shelter cleaning which were last reviewed in December 2009. The additional work done by Mr Withall was noted. **RESOLVED** that the payments to the contractor be increased to £500 pa effective from 1 September 2014.

118.3 Grant/donation requests

A request for the annual donation towards the Sammy Community Transport bus and from the Kent, Surrey & Sussex Air Ambulance had been received.

**RESOLVED** that the suggested grant of £ 264.88 be made to Sammy Community Transport.

**RESOLVED** that a grant of £200 be made to the Kent, Surrey and Sussex Air Ambulance.

It was also noted that the construction company at Foxbridge had offered a donation £100.00 to the Parish Council.

118.4 Schedule of Payments and Receipts

**RESOLVED** that the payments listed in the schedule of payments and receipts totalling £4129.37 be made. See appendix 1 (September 2014).

118.5 Financial Statement for September 2014

The Statement of Accounts up to 31 August 2014 was **APPROVED**.

See appendix 2 (September 2014)

**119/14C Items for noting or referral to a future meeting.**

The Chairman reported that she would be away on holiday during the month. Items for the next meeting; Newsletter.

There being no further business the Chairman declared the meeting closed at 6.57pm

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman