

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 16 July 2014 in Hunston Village Hall.

Present: Mr S Baker, Ms L Kenney (Chairman), Mr L New, Mr R Pagram,
Mr S Solliss

In attendance: Mrs C Smith (Clerk), Mrs M Evans (WSSC 7.15 - 7.25pm), 9 members of public (until 7.15pm)

The meeting commenced at 7.00pm

93/14C Questions/Comments from members of the public.

Members of the public had come to the meeting to make representations regarding the storage of kitchen and other equipment within the village hall.

Cllr Baker acknowledged that a letter had been received this week from the organisers of the village Lunch Club regarding arrangements for the storage of kitchen equipment and advised that this was a matter for the Village Hall Management Committee.

Members of the WI expressed concern about having access to cupboards that could be locked and also access to a broom and cleaning equipment.

Cllr Baker advised that the Village Hall Management Committee would have a meeting to discuss the contents of the letter and would as soon as possible arrange to meet with affected groups to discuss a suitable solution.

A member of the public asked if the Parish Council thought that the Lunch Club should continue. Cllr Baker responded that the Village Hall management Committee remained keen to encourage all village organisations to continue to use the village hall.

Cllr Baker explained the problems that the village hall had faced and that the Management Committee had worked to get the kitchen back in operation as quickly as it could.

Members of the public expressed continued dissatisfaction with what had happened. Cllr Baker reiterated that the Management Committee would meet as soon as possible to discuss the contents of the letter sent to the Parish Council. It would then make arrangements to meet with the affected organisations to agree a way forward. Other issues highlighted would be dealt with at a later date.

94/14C Co-option of Councillors.

No-one had come forward.

95/14C District and County Councillor reports.

95.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies as she was attending the Sidlesham Parish Council meeting.

95.2 Mrs M Evans (County Councillor)

Full Council meets next week and will be discussing a new structure for the organisation. There had been a meeting in Worthing about the A27 focusing on possibilities for Worthing and Arundel. Plans for the A27 around Chichester had already been well established. County Councillors had attended a seminar on how to help communities and further information will come forward from this.

Mrs Evans was asked to look into problems with clearance of footpaths and the status of work on the pavement outside the Post Office.

- 96/14C Code of Conduct**
96.1 Declarations of interest from Councillors on items on the agenda.
The Chairman and Cllr Baker declared an interest in Agenda Item 11 (Village Hall) as members of the Village Hall Management Committee. The Chairman declared an interest in Agenda Item 13 (Finance)
- 96.2 Requests for dispensations for disclosable pecuniary interests.
None made.
- 97/14C Apologies for absence.**
There were no apologies for absence.
- 98/14C Minutes of the Parish Council meeting of 18 June 2014.**
The Chairman called for the approval of the Minutes of the Parish Council meeting held on 18 June 2014. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.
- 99/14C Matters Arising from the Minutes of 18 June 2014.**
99.1 Big Lunch
The Clerk reported that posters had been posted on the notice boards and invitations were being delivered to every house in the village. In addition it was hoped that there would be a piece in the Chichester Observer the following week and mention would also be made on Facebook. It was agreed to approach Dave Barr regarding the use of tug of war ropes. It was noted that the Community Club had agreed to have 'Open House' on the day.
- 100/14C Updates on ongoing projects.**
100.1 Neighbourhood Plan
Cllr Baker reported that he and the Clerk had met with Officers at the District Council for guidance on how to progress the Neighbourhood Plan. Cllr Baker highlighted the need to prioritise the completion of the questionnaire. Advice had been to review the questionnaires of other parishes and this along with input from the members of the working party would be helpful. In the meantime suggestions had been made about possible funding sources and the Clerk agreed to pursue these.
- 100.2 Highways Issues
A meeting was arranged between Cllr Solliss, the Clerk, Tracey Webb (WSCC) and Simon Osborne, traffic engineer on 8th August. Discussions would centre on a paper produced by Cllr Solliss and it was agreed to circulate this to Councillors.
- 101/14C Football pitch.**
The Clerk reported that she had met with the contractor and a number of recommendations were made.
- To re-turf two badly worn patches in front of each of the goal areas. The affected areas would need sectioning off and watering on a regular basis.
 - To terraspikes the football pitch – approximate cost £300 plus VAT
 - To shockwave the football pitch – approximate cost £450 plus VAT
 - To spray weedkiller over the field to help improve the growth of the grass.
- The Clerk explained the process of the terraspiking and shockwave treatments. Either of the last two options would take place around early September and would not interfere with the football club's matches. As the two areas by the goal mouths were very badly worn the Clerk had requested that the re-turfing take place as soon as possible. It was anticipated that the surface should have bedded in sufficiently to use after approximately two weeks.

Some caution was raised regarding the settling in period and it was suggested that the Football Club could be asked to swap home and away matches if further time was required.

It was noted that the football club had yet to settle the outstanding invoice for matches up to May 2014. It was also noted that the football club had started using the field for training. The Clerk was requested to contact the Club Secretary to remind them about payment for use of the field and for clearance of the outstanding invoice.

102/14C Planning application for additional office space at the rear of the village hall.

The Clerk reported that despite having written twice no response had been received from the owners of Finch Glass so it was not unreasonable to assume that the option of using the premises as office space was a non runner.

It was suggested that with the need to get on with the Neighbourhood Plan it was becoming increasingly important that meeting space was readily available. Difficulties with putting in a portacabin were highlighted and other options for erecting an outside office were put forward.

RESOLVED that the Clerk be authorised to put in a planning application for a timber framed office/meeting room at the rear of the village hall.

103/14C Village Hall.

It was noted that the Village Hall Management Committee Village had agreed on the type and quantity of new chairs and tables for the hall. It was noted that the Church may be interested in acquiring the old tables and chairs.

Cllr Baker reported that he had advised that the kitchen would be finished by 27 June but this had proved not to be the case. Some final work on the cooker hood and the sign off for the electrics was due to be completed the following day. Once the electrical certificate had been issued the kitchen would be open for use.

In addition the Licence Agreement for the Community Club had been finalised and it was hoped this would be signed later that evening. It was reported that the return of the 'Snooker Room' had not been achieved and it was acknowledged that this was disappointing as the room was significantly under used and not widely available for the local community as had been intended when the hall was rebuilt.

104/14C Clerk's Report.

A letter had been received from the organising team of the Lunch Club. The Lunch Club was concerned that no allocated or lockable space would be available in the new kitchen and wanted to engage in discussions over how to go forward. It was noted that this had been dealt with earlier in the meeting.

A briefing note had been received earlier in the afternoon from Earnley Parish Council regarding the appeal relating to 160 dwellings in Clapper Lane, Earnley. A copy of the briefing note was circulated to Councillors. The Clerk had spoken to a member of Earnley Parish Council who had suggested that the costs involved in being a party in the appeal process would be achieved by fund raising from residents across the Peninsula.

Councillors expressed concern about the possible financial implications. The Parish Council agreed that it was not knowledgeable enough about the process to make a well informed judgement and that it should take appropriate advice. The Clerk was asked to contact SALC for advice.

A request was received from the village neighbourhood Watch Co-ordinator about the placing of Neighbourhood Watch Area signs at either end of the village. **RESOLVED** that the Parish Council support the request. The Clerk was asked to liaise with the

Neighbourhood Watch Co-ordinator to progress the matter.

105/14C Finance.

105.1 Grant/donation requests
No requests made.

105.2 Schedule of Payments and Receipts
RESOLVED that the payments listed in the schedule of payments and receipts totalling £3554.14 be made. See appendix 1 (July 2014).

105.3 Financial Statement for July 2014
The Statement of Accounts up to 30 June 2014 was **APPROVED**.
See appendix 2 (July 2014)

106/14C **Items for noting or referral to a future meeting.**
Review of bus shelter cleaning.

There being no further business the Chairman declared the meeting closed at 8.26pm

Signed _____ Date _____
Chairman