

HUNSTON PARISH COUNCIL

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6 Locksash Close
West Wittering
Chichester
PO20 8QP

To: Members of Hunston Parish Council

You are hereby summoned to attend the Annual Meeting of Hunston Parish Council to be held on Wednesday 21 May 2014 at 7.00 pm in the Main Hall of Hunston Village Hall to transact the following business.

AGENDA

1. To elect a Chairman.
2. To elect a Vice Chairman
3. To consider the co-option of a Councillor(s).
4. Questions/Comments from members of the public.
(This item will be limited to a maximum of 10 minutes)
5. To receive reports from the District and County Councillors.
6. To accept apologies for absence.
7. To receive confirmation of any changes or otherwise to Councillors, Register of Members Interests.
8. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
9. To confirm the appointment of the Responsible Financial Officer.
10. To appoint Standing and Statutory Committees.
11. To appoint Parish Council representatives to various outside organisations.
12. To appoint a representative to oversee the Parish Council Accounts.
13. To confirm the use of Standing Orders, Financial Regulations and other Adopted Policies.
14. To confirm and sign the Minutes of the Council meeting held on 19 March 2014
15. To note matters arising from the Minutes of 19 March 2014.
16. To receive updates on ongoing projects.
 - Neighbourhood Plan
 - Traffic calming/cycle routes
 - Church Lane Pond
 - Big Lunch
 - Regeneration of the Basketball court
17. To receive the Internal Auditors report and act on any recommendations.
18. To approve the Accounts for the year ended 31 March 2014 and complete the Annual Return.
19. To review arrangements for the Annual Parish Meeting.
20. Village Hall: to receive a report from the Village Hall Management Committee and consider any recommendations presented.
21. Clerks Report: To receive a report and act upon correspondence received.
22. Finance.
 - To review the appointed signatories to the bank accounts.
 - To approve the Schedule of Payments and Receipts.
 - To approve the Statement of Accounts
23. Items for noting or referral to a future meeting.

C A Smith

Signed _____ Date 4 May 2014

Clerk to the Council