

## HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 6 November 2013 in Hunston Village Hall.

Present: Ms L Kenney (Chairman), Mr L New, Mr R Pagram,

In attendance: Mrs C Smith (Clerk), 1 member of the public

The meeting commenced at 7.35pm

### **132/13C Questions/Comments from members of the public.**

There were no questions.

### **133/13C Co-option of Councillors.**

Mr Stuart Solliss introduced himself to the Council.

**RESOLVED** that Mr Solliss be duly co-opted onto Hunston Parish Council. Mr Solliss signed a declaration of acceptance of office as a co-opted member and joined the meeting.

### **134/13C District and County Councillor reports.**

#### 134.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies as she was feeling unwell.

#### 134.2 Mrs M Whitehead (County Councillor)

Mrs Whitehead had submitted her apologies for the meeting but had provided the following report.

Work has started on ways to make the savings but still ensuring that residents get the best possible outcomes. This week is Fostering and Adoption Week and there are 40 children looking for permanent placements. 32 children have been placed since April. If you, or you know anyone who might be interested in fostering or adopting please contact West Sussex.

The County Council is always looking for School Governors. This is very rewarding and gives people a chance to help their local school, Academies and Free schools still have Governors, so if you are interested contact West Sussex.

Operation Watershed is still on going. £1.25m has already been spent on 35 schemes and there are 68 more in the pipeline waiting to be verified. Winter maintenance is underway and Highways will be in contact with the Parishes. The next County Local Committee will be at County Hall Chichester on Tuesday 3<sup>rd</sup> December at 7pm

### **135/13C Code of Conduct**

#### 135.1 Declarations of interest from Councillors on items on the agenda.

The Chairman declared an interest in Agenda Item 13 (Village Hall) as a member of the Village Hall Management Committee.

#### 135.2 Requests for dispensations for disclosable pecuniary interests.

There were no requests.

### **136/13C Apologies for absence.**

Apologies for absence were received and accepted from Cllr Baker.

The Chairman reported that Cllr Bon throne had tendered her resignation from the Council earlier during the day. A note of thanks was recorded for Cllr Bon throne who had served on the Parish Council since May 2007. The Clerk reported that a Notice of a Vacancy for a Parish Councillor would be posted on the noticeboards and website.

**137/13C The Minutes of the Parish Council meeting of 2 October 2013.**

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 2 October 2013. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

**138/13C Matters Arising from the Minutes of 2 October 2013.**

138.1 Winter Maintenance Plan

The Clerk reported that the three salt bins were now in place. It was noted that all three bins would be moved back slightly so that they were less vulnerable to theft.

**139/13C Chairman's report.**

The Chairman highlighted a number of meetings that she had attended including a conference with WSCC and SALC. She highlighted the need for an additional working party meeting to discuss the resulting issues. This would be scheduled for the new year. The Chairman will be attending the SALC AGM the following day and a written report would be circulated.

**140/13C Speed limits through the village.**

Details of the stages for investigating a reduction in the speed limit were circulated to Councillors. The Clerk outlined the various stages that needed to be looked at. This included the monitoring of current traffic speeds by means of speed loops and establishing local support. It was noted that there may be opposition from the Police and local businesses such as Stagecoach buses and Natures Way Foods.

Cllr Solliss put forward an alternative suggestion to traffic calming. Advisory cycle routes cost less money and would not need a TRO. It was agreed that the Clerk would follow this up with the County Council.

In the meantime it was agreed to establish the level of support for the proposals by placing petitions in the local shops, pub and Community Club.

**141/13C Dog Fouling Orders.**

The Clerk reported that the Playing Field and the footpaths throughout the village were already subject to a Dog Control Order which made it an offence for people not to clear up after their dogs. The District Council has statutory signs which the Parish Council may request if appropriate. It was agreed that signs should be requested for the playing field, the canal and the cut through by Foxbridge Drive.

**RESOLVED** that additional bins are requested for Foxbridge Drive and outside the newsagents.

**142/13C Neighbourhood Plan.**

The Clerk reported that the District Council had received the application for the designation of Hunston Parish as a Neighbourhood Area. The six week consultation period concludes on 21 November 2013. The Parish Council now needs to arrange a working party meeting to encourage a number of residents to become involved and what is involved in the next stage.

It was suggested that specific people with a knowledge of planning or the area should be invited to join a working party along with representatives from local businesses.

**143/13C Draft Budget for 2014/15**

The first draft of the budget had been previously circulated to Councillors for consideration. The Clerk took Councillors through the proposed budget and highlighted a number of areas that were either waiting information or needed review.

**RESOLVED** that the Clerk's hours be increased to 15 per week to cover the extra work that would be needed for the provision of the Neighbourhood Plan

### 144/13C Village Hall

The Chairman explained that another area of the roof has proved a problem. The area where the flat roof meets the pitched roof has broken up and is full of moss and has meant that water is ingressing into the kitchen. The roof contractor is looking at the issue and will provide some advice. Environmental health is visiting on Friday. Charging is now in place for use of the changing rooms.

### 145/13C Clerk's Report

#### 145.1 District Council meeting with the Parishes

Cllr Pagram had attended this meeting and a report was circulated to Councillors.

#### 145.2 WSSC – Highways and Transport works program

WSSC has started a consultation on its future schemes for 2014/15 and 2015/16. Responses are required by 6 December 2013. Scheduled work in Hunston is proposed as follows:

- Resurfacing works B2145 from Lockgate Lane to Green Lane.
- Resurfacing Works – Orchardside

#### 145.3 Grant requests

The Clerk reported that she had received grant requests from, Sidlesham PTA, North Mundham PTA and the Brownies. **RESOLVED** to give donations to each of the organisations.

#### 145.4 CDC – Consultation on the Local Plan – Key Policies pre submission

The last consultation on the draft Local Plan starts on 8 December 2013 and lasts until 6 January 2013. It is important that this is reviewed carefully as this document will be submitted to the Secretary for State for Independent examination in 2014.

#### 145.5 Hunston Football Club

The Clerk reported that Hunston Football Club had still not completed and returned their booking form although they appeared still to be using the football pitch. The Clerk had emailed a reminder to the Secretary on 30 October 2013 as a result of having been notified of the forthcoming fixtures.

### 146/13C Finance.

#### 146.1 Schedule of Payments and Receipts

**RESOLVED** that the payments listed in the schedule of payments and receipts totalling £2,723.03 be made. See appendix 1 (November 2013).

#### 146.2 Financial Statement for November 2013

The Statement of Accounts up to 31 October 2013 was **APPROVED**. See appendix 2 (November 2013)

### 147/13C Items for noting or referral to a future meeting.

No additional items were raised.

There being no further business the Chairman declared the meeting closed at 9.05 pm

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman