

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 2 October 2013 in Hunston Village Hall.

Present: Mr S Baker, Ms L Kenney (Chairman), Mr L New, Mr R Pagram

In Attendance: Mrs C Smith (Clerk), Mrs T Tull (CDC – until 8.10pm),
1 member of public (until 7.55pm)

The meeting commenced at 7.45pm

116/13C Questions/Comments from members of the public.

Mr Mann reported that the bolts and brackets on one of the swings was wearing away.

The Clerk was asked to look into the matter and effect the necessary repairs.

Mr Mann asked for a meeting between the PC, VHMC and CC to resolve all outstanding issues.

117/13C Co-option of a Councillor.

It was noted that although there were two spaces on the Parish Council no-one had yet come forward to join the Parish Council. It was agreed that Councillors would try and canvass people to come forward.

118/13C District and County Councillor reports.

118.1 Mrs T Tull (District Councillor)

Mrs Tull highlighted changes to the canal proposals. Talk is of a lifting bridge at Donnington and raising the road on the A286. She suggested that the lifting bridge would likely push traffic through Hunston.

Mrs Tull commented that she had removed a number of housing developments signs that were over ten years old and mentioned that the last sign in Hunston she had not be able to remove.

Cllr Baker asked if there was any information on the number of anticipated boat movements along the canal. Mrs Tull reported that she did not know and that there was still a lot of discussion on the project to take place.

Mrs Tull highlighted a new application at Hunston Dairy Farm.

118.2 Mrs M Whitehead (County Councillor)

Mrs Whitehead was unable to attend the meeting. She had advised the Clerk via email that the Chichester Canal was kept in the development policy document. Mrs Whitehead is in the process of making sure all the Chichester Canal Project Board minutes are on the County Council Website. Fracking is still a sensitive issue for all in the County although it was understood that all the protesters had now left Balcombe.

119/13C Code of Conduct

119.1 Declarations of interest.

The Chairman and Cllr Baker declared an interest in Agenda item 13 (Village Hall) as members of the Village Hall Management Committee.

119.2 Written requests for dispensations for disclosable pecuniary interests.

None

119.3 Grant of requests for dispensation

None

120/13C Apologies for absence.

Apologies for absence were received and accepted from Cllr Bonthron.

121/13C Minutes of the Parish Council meeting of 4 September 2013.

The Chairman called for the approval of the Minutes of the Parish Council Meeting held on 4 September 2013. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

122/13C Matters Arising from the Minutes of 4 September 2013.

122.1 Spring Clean Day

The Clerk reported that Bruce Wilkins had call to apologise that he would not now be able to co-ordinate the Spring Clean Day as he had another commitment that day. The Chairman agreed to co-ordinate the litter pick.

122.2 Winter Maintenance Plan

The Clerk reported that the Parish Council had been successful in its bid for three salt bins although she did not yet know when delivery would take place.

122.3 Newsletter

The Clerk gave Councillors a draft of the latest newsletter.

123/13C Chairman's report.

The Chairman reported on the Chairman's networking day and advised that the information from that meeting needed to be discussed at an extra meeting. It was agreed that this would be arranged by the Clerk.

124/13C District Council parking enforcement survey

Councillors reviewed the survey questions and responses were agreed.

125/13C Speed limits through the village.

The Clerk reported that she had requested information from Greg Ockwell (WSCC) regarding the process involved in requesting revised speed limits. The information supplied was circulated and Councillors agreed to review this so that action on how to proceed could be agreed at the next meeting

126/13C Playing Field.

The Clerk reported that the Chichester Ladies team had sent back their completed booking form and a copy of their insurance policy. The Clerk had chased the Hunston football team Secretary for a response and had been advised that this had been posted on the 1st October 2013. The Parish Council agreed that in the absence of the forms the Clerk be authorised to write and explain that the football team would be unable to continue to use the football pitch until the forms had been completed.

Mr Netley had also requested a key for the new gate to the playing field which has been refused. He had also commented that the football club was intending to move the metal dug outs onto the playing field and that this was considered not possible without a key. There was a question as to exactly where the dug outs would be placed outside of any matches and it was suggested that it would be simpler for the team to carry them directly across the road to the playing field. Mr Netley had also highlighted a tree that was starting to overhang the pitch and had suggested the Parish Council might consider cutting this back. It was agreed that the Parish Council would look at the tree in question and if appropriate would seek permission from the Tree Officer at the District Council, to cut back the overhanging branches.

127/13C Dog fouling issues.

The Clerk reported that Donnington Parish Council had approved a Dog Control Order which prevented dogs from entering the playing field area and explained the process involved. The Clerk advised that a Dog Control Order that specifically made dog fouling an offence if it was not picked up would be possible. An article had been prepared for the newsletter and a small number of posters were shown to Councillors.

RESOLVED that Hunston Parish Council would seek to implement a Dog Control Order against dog fouling on the playing field and the registered footpaths throughout the village.

128/13C Village Hall.

Cllr Baker reported that some outstanding work was in the process of being completed which included the replacement of heaters in the changing rooms.

129/13C Clerk's Report.

Neighbourhood Plan

The Clerk reported that to start the process of producing a Neighbourhood Plan the Parish Council must write to the District Council requesting that the parish be designated as a Neighbourhood Area. **RESOLVED** that the Parish Council writes to District Council requesting that the parish be designated as a Neighbourhood Area

SALC – Meeting with the Chief Constable

There will be a meeting with SSALC Directors and the Chief Constable taking place on Tuesday 26th November 2013. Parishes are invited to submit any strategic topics for discussion or matters that have been irresolvable with the District Commander.

Youth Club

Following the recruitment of Dani Charon, the new youth leader, the youth club has re-commenced, with the club having moved to Tuesdays 7 to 9pm. The joint Parish Council funding for the youth leader pay was halted at the end of last financial year. The Youth Club management committee has requested pro-rata funding for the second half of the year, i.e. starting from 1st October. They also asked about the bidding timescale for 2013/14 funding. **RESOLVED** that a payment of £300 towards the youth club for this financial year be approved.

Finger Post

The Clerk reported that the finger post that was situated on the corner of the B2145 and Green Lane had been knocked down. The Parish Council was now responsible for maintenance and repair of the finger post. It may be possible to apply for a Local Character Enhancement Grant to help towards the costs. **RESOLVED** that the Clerk apply for the appropriate grant to help towards the cost of repairing the finger post.

130/13C Finance.

130.1 The completion of the External Audit

The Clerk reported that the External Audit had been completed and there were no matters highlighted by the Auditor. A copy of the 'Notice of Conclusion of Audit' and of the Annual Return has been placed on the main notice board and the website.

130.2 Schedule of Payments and Receipts

RESOLVED that the payments listed in the schedule of payments and receipts totalling £7,653.17 be made. See appendix 1 (October 2013).

130.3 Financial Statement for October 2013

The Clerk highlighted the fact that the SLCC subscription appeared to have gone over budget and pointed out that £95 would be reimbursed by West Itchenor Parish Council as their share of this cost.

The Statement of Accounts up to 30 September 2013 was **APPROVED**.

See appendix 2 (October 2013)

131/13C Items for noting or referral to a future meeting.

No additional items were raised.

There being no further business the Chairman declared the meeting closed at 9.00pm

Signed _____ Date _____
Chairman