

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 20 March 2013 in the Main Hall of Hunston Village Hall.

Present: Mr S Baker, Mrs D Bonthron, Mrs S Gregory,
Ms L Kenney (Chairman), Mr R Pagram

In Attendance: Mrs C Smith (Clerk), Mrs M Whitehead (WSSC – 7.38pm/7.42pm)

The meeting commenced at 7.22 pm

33/13C Questions/Comments from members of the public.

There were no questions raised.

34/13C District and County Councillor reports.

34.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies as she was required to attend another meeting.

34.2 Mrs M Whitehead (County Councillor)

Mrs Whitehead reported on the new health and wellbeing board which comes in on 1 April 2013.

35/13C Code of Conduct

35.1 Declarations of interest from Councillors on items on the agenda.

The Chairman and Cllr Baker declared an interest in Agenda Item 11 (Village Hall) as members of the Village Hall Management Committee.

35.2 Requests for dispensations for disclosable pecuniary interests.

There were no requests for dispensation.

35.3 Granting of any requests for dispensation as appropriate

None made.

36/13C Apologies for absence.

There were no apologies for absence. It was noted that Cllr Allen had failed to attend 6 meetings and had not given any apologies and therefore he was automatically removed as a Councillor.

37/13C The Minutes of the Parish Council meeting of 20 February 2012.

The Chairman called for the approval of the Minutes of the Parish Council meeting held on 20 February 2013. These were **AGREED** and the Chairman duly signed the Minutes as being a true record of the meeting.

38/13C Matters Arising from the Minutes of 20 February 2012.

There were no matters arising.

39/13C Chairman's report.

The Chairman had not attended any meetings but had enjoyed riding on the inaugural 51 Bus Service on 1 March 2013. The reason that the route had the new buses was because the route was the best used route in the area with 60% of the passengers paying fares.

40/13C Appointment of the Internal Auditor.

The Clerk sought approval to reappoint Mark Mulberry as the Parish Council's Internal Auditor for the year ending 31 March 2013.

RESOLVED that Mark Mulberry be invited to undertake the Internal Audit for the year ended 31 March 2013.

41/13C Annual Risk Assessments.

The Clerk confirmed that she had reviewed the Parish Council risk assessments. Copies of the risk assessments had previously been circulated to Councillors for comment. The Clerk advised that all the changes had been underlined in the actions column. It was noted that there were no areas of concern as a result of the recent review.

RESOLVED that the Clerk and Chairman be authorised to sign off the annual risk assessments.

42/13C Parish Assembly.

It was noted that the Presentation was complete. Representatives from the Police, Fire Brigade, South East Coast Ambulance Service as well as local organisations and businesses are to be invited to attend the meeting.

In addition to the presentation on the Neighbourhood Plan it was agreed to talk about the priorities for 2013/14. Cllr Gregory suggested that a link to the District Council video on the Local Plan be included.

43/13C Village Hall.

Cllr Baker reported that an informal meeting had been held earlier in the month. A few snagging issues had yet to be resolved. The Chairman has been working on a new agreement between the VHMC and the Community Club. The Village Hall finances are not in good health at the moment and payments to the Parish Council may have to be phased throughout the year.

44/13C Clerk's Report.

CDC – Local Plan

The Clerk advised that the next consultation stage of the Local Plan would commence on 22 March 2013. Details of the draft Local Plan will be available on the District Council website from that date and a link would be put from the Parish Council website.

Annual Spring Clean Day

The Clerk asked Councillors if they wished to promote another Spring Clean Day this year. It was agreed to hold the Spring Clean Day on Saturday 4 May 2013. The Clerk will organise all the necessary equipment. This will be publicised at the Parish Assembly and in the next newsletter.

Big Lunch

The Clerk asked Councillors if they wished to promote the Big Lunch again this year. It was agreed that this was a successful event and that the Clerk should ask Bruce Wilkins if he would be happy to co-ordinate the event on the day if the Parish Council undertook all the publicity.

Neighbourhood Planning

Details of funding for Neighbourhood Planning were circulated to Councillors for information.

WSSC - Broadband Update

An email update on the delivery of faster broadband was circulated to Councillors for information.

45/13C Finance.

45.1 Schedule of Payments and Receipts

RESOLVED that the payments listed in the schedule of payments and receipts totalling £2503.50 be made. See appendix 1 (March 2013)

45.2 Financial Statement for March 2013

The Statement of Accounts up to 11 March 2013 was **APPROVED**.
See appendix 2 (March 2013).

46/13C Items for noting or referral to a future meeting.

Councillor vacancies.

There being no further business the Chairman declared the meeting closed at 8.05pm

Signed _____ Date _____
Chairman