

# HUNSTON PARISH COUNCIL

## Grants Policy

To foster and encourage local clubs, groups and organisations within the village Hunston Parish Council makes a small budget provision for grant aid to voluntary groups or charitable organisations.

To qualify for a grant the applicant must be able to demonstrate that any funding from Hunston Parish Council will benefit the Parish or residents of the Parish.

Grant applications will be considered twice yearly at the February and October Parish Council meetings.

- Applications must be made in writing and sent to the Clerk, although Councillors will be happy to offer informal advice, without commitment, if requested.
- The project must be based within the Parish Area and/or considered by Councillors to be of overall benefit to the village and residents, and/or a significant part thereof.
- The organisation making the application should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion etc.) or recognised charity.
- Grants cannot be used to fund religious or political activities.
- The maximum amount that can normally be applied for is £200, but this is subject to the discretion of the Council.
- Applicants are asked to provide a statement about the objective of the project/service, the benefits it is envisaged the project/service would bring to the Community, and any other information they feel relevant.
- Applicants are asked to confirm if funding has been obtained from other sources. This will not prejudice the application; indeed projects in receipt of other (matching) funding will be welcomed.
- Applicants are asked to consider whether there are any ongoing maintenance costs and if so, advise the Council how these are to be met.
- The Council reserves the right to return to the applicant for additional information and/or clarification where deemed appropriate.
- Where funds are used to purchase equipment the Council reserves the right to reclaim this equipment should the project terminate within 5 years of commencement (normally determined by the drawdown date of the funds).